

The Annual Quality Assurance Report

Dr. M. K. Umathe Arts, Science & R. Mokhare Commerce College, Nagpur

2015-2016

PART-A

The plan of Action chalked out by the IQAC and its outcome:

In order to ensure quality education in the college and realizing the need of all-round development of the students, the IQAC chalked out the plan of action for the academic session 2015-2016.

The IQAC made honest efforts to realize the plans chalked out to upgrade the overall standard of the institution academically, culturally and sports-wise. It is a matter of great delight to note that most of the plans chalked out reached happy fruition. They are as follows.

- **Canteen Facility :** Canteen Facility has been started.
- **Spoken English/ Functional English courses to be continued for the overall development of the students:** UGC sponsored Certificate Courses were continued for the benefit of the students.
- **Workshop on Public Speaking to be organized: A 5 days**
- **Gymnasium to be started:** Gymnasium facility for students is started.
- **Renovation of infrastructure to be completed:**
The renovation has already been completed.
- **MoUs to be signed with other institutions/ Academy/ Industries:** The process is ongoing.
- **Seminars/workshop/conference to be organized in the institution and proposals for the same to be sent to the UGC:** Proposals are sent to the UGC.
- **Guest lectures to be organized: Organized guest lectures for students.**
- **Campus placement to be organized:** Two Companies were invited to conduct Placement drive on the campus. The companies selected the students and recruited.

- **Educational excursion to be organized for the students:** The educational trip to Markanda was arranged.
- **To pay a visit to the NGOs:** A visit to a Govt. Hostel for Handicapped students was paid. Smt. Mandatai Umathe celebrated her birthday with them and distributed sweets and some useful articles among them.
- **Faculty Development Programmes to be taken:** Organized Staff development Programmes on Personality Development of the staff.
- **NSS Camp to be organized:** University level NSS Camp was organized at Paradshinga, Katol.
- Various extra-curricular activities were organized for the overall development of the students.
- **Submission of SSR:** SSR was prepared and submitted to the NAAC Office, Bangalore.
- A Workshop on Public Speaking was organized for students from 13th October to 17th October, 2015. Distinguished resource persons were invited to deliver lectures on public speaking.

PART: B

1. Activities Reflecting the goals and objectives of the Institution:

The main aim of the institution is to develop all-round personality of the students and to prepare better and responsible Indian Citizens. The institution has taken initiative in shifting the teacher-centric learning process into student-centric one. To make teaching-learning more effective and interesting, ICT tools are used by the teachers. Besides, there are different cells in the institution that organize various programmes for the overall development of the students. Guest lectures, industrial visits, competitive examinations, debate, One Act Play, essay competition, Elocution competition and cultural programmes are organized frequently in order to provide a platform for students to showcase their talent in public.

2. New Academic Programme Initiated: Nil

3. Innovations in curricular design and transaction:

As the college is affiliated to R.T.M. Nagpur University, Nagpur concerned Boards of Studies draft and prepare syllabi for all the courses. Hence the college does not have any direct role to play in bringing innovation in curricular design. Teachers who get elected or nominated to the boards of studies do play their roles in framing the syllabi. The college teachers after studying the syllabi prescribed by the University for different streams; devise and follow a combination of different teaching methods to make the process of teaching and learning more effective and interesting. Photocopies of reference material pertaining to different subjects are made available to the students as and when needed.

4. Inter-disciplinary Programmes started: Nil

5. Examination Reforms implemented:

The University conducts annual examinations for different course programmes, the institution does not have any scope to bring reforms but to

provide itself as a centre for the smooth conduct of examinations.

Evaluation of the performance and preparation of the students is done continuously in the college. Unit tests and Term examination are conducted at the college level.

6. **Candidates qualified NET/SET/GATE etc.:** Nil

7. **Initiative towards faculty development programmes:**

1. A Workshop on **Sustainable Development in Education** was organized on **7th October, 2015** under Faculty Development Programme. **Dr. Kishore Wath** was invited as a resource person for the same.

2. The Internal Quality and Assurance Cell organized a guest lecture of an eminent personality on **NAAC Documentation & Team Work** on **30th November, 2015**. **Dr. Chetan Deshmane**, an Associate Professor of English at HPT & RYK College, Nashik was invited for the guest lecture. During his lecture he stressed upon the team work and enlightened the staff members.

3. A wonderful talk by **Dr. Yogesh Deshpande** on **Enjoying Life Beyond Chalk and Talk** was organized for the teaching staff of the college on **12th April, 2016**.

Teaching and non-teaching staff are encouraged to participate in seminar, workshop, conference etc. to get themselves acquainted with the latest developments in their respective areas and in order to gain innovative ideas. During the last academic session following members of teaching and non-teaching staff participated in such programmes.

SN	Name of Teacher	Department	Seminar conferences etc. attended		
			International	National	state
1.	Dr. D. V. Naik	English	-	-	-
2.	Prof. R. B. Selukar	Commerce	-	01	-

3.	Dr. A. N. Patil	---,,---	-	03	-
4.	Prof. G. K. Bhise	---,,---	-	-	-
5.	Dr. D. S. Sukhdeve	---,,---	-	01	-
6.	Dr. V.M. Deshpande	Phy Education	01	01	-
7.	Dr. P. Y. Manohar	---,,---	-	-	-
8.	Dr. U. S. Salve	History	01	02	-
9.	Dr. K. R. Tekade	Pol Science	01	04	-
10.	Dr. V.K. Bansod	Economics	01	03	-
11.	Prof. N. N. Ingole	Home Eco	01	02	-
12.	Prof. C. D. Pande	Sociology	-	-	-
13.	Prof. Sameer Naim	English	-	-	-
14.	Prof. K. W. Dhakne	Home Eco	-	-	-
15.	Dr. Vaishali Meshram	English	03	04	04
16.	Dr. Preeti Gaidhane		-	02	-

Orientation Programme: Nil

8. Total Number of Seminars/Conferences/Workshops conducted: Nil

9. Research Projects:

Newly Implements: Nil

The following 05 proposals have been submitted for the approval of Major and Minor Research Projects to the UGC:

1. Prof. Mrs. Nilima Ingole: “The role of material literacy and Nutrition knowledge in Determining Children Nutritional Status” in Home Economics

2. Dr. Ujjwala Salwe: “Contribution of Rashtrasant Tukdoji Maharaj in Freedom Movement” in History

3. Dr. K. R. Tekade: “Contribution of People’s Representative in Nagpur Zilla Parishad for Rural Development” in Political Science

4. Prof. Sameer Naim: “Relevance and Effective use of the use of Indian

words and expressions by Indian Writers in English” in English

5. Dr. Vijay Bansod: “A Socio-Economic study of the problems of Human Displacement and Rehabilitation due to construction of Gosikhurd Dam” in Economics

10. Patents generated, if any: Nil

11. New collaborative Research Programmes: Nil

12. Research grants received from various agencies: Nil

13. Details of Research Scholars:

1. Prof. K. R. Dhakne: “Nagpur Shahratil Kanishtha Mahavidyalayatil Vidyarthinimadhe Grahak Saurakshanba dda Asleli Jagrukta: Ek Chikitsak Abhyas” **(Submitted)**

2. Prof. Sameer Naim: “A Study of Khaled Hosseni’s Novels: As a Tapestry of Love, Friendship, Redemption and Hope” **(ongoing)**

14. Citation Index of Faculty Members and Impact Factor:

• **No. of Papers Published:**

1. Prof. R. B. Selukar-04
2. Dr. V. K. Bansod - 04
3. Dr. Ujwala Salwe - 00
4. Dr. V. M. Deshpande - 10
5. Prof. Nilima Ingole - 00
7. Dr. Kalpana Tekade- 02
8. Dr. Ashok Patil- 01
9. Prof. K. R. Dhakne - 00
10. Prof. Sameer Naim-00
11. Dr. Vaishali Meshram-00
12. Prof. Vinod Khedkar- 00
13. Dr. Preeti Gaidhane - 02

• **No. of lectures delivered by the teachers:**

Dr. Vaishali Meshram:01

- **No. of lectures broadcasted on Akashwani:** Nil
- **No. of articles published:** Nil
- 15. Honors/Awards to the Faculty:** Nil
- 16. Internal Resources generated:** Nil
- 17. Details of Departments getting SAP, Consist/DST, FIST etc. assistance Recognition:** Nil

18. Community Services:

It is our perennial endeavor to inculcate social sense amongst our students through various co-curricular and extra-curricular activities. The college is committed to the cause of the society. For this purpose, the college organizes and takes part in many social and cultural activities for this noble purpose. The department cultural committee organized the following programmes.

1. National Electoral day

2. Republic Day

3. Blood Donation Camp

4. Constitution Day

5. Deaddiction Drive

6. World AIDS Day

7. Literacy Campaign

- Organized College N.S.S. camp at village Haladgaon (Champa) during **6th January to 12th January, 2015.**
- College Cultural Committee organized the following programmes
 - 1. 9th July, 2015:** Rashtriya Yuva Day was celebrated.
 - 2. 25th July, 2015:** Road Safety Drive was carried out.
 - 3. 15th Aug., 2015:** Celebrated Independence Day with tree plantation.
 - 4. 31st Aug., 2015:** Intercollege drama competition was organized.
 - 5. 5th Sept., 2015:** Teacher's day was celebrated.

6. **11th Sept., 2015:** Personality Development Programme was organised.
7. **15th to 17th Oct., 2015:** A 5 day workshop on “Improving Oratory and Presentation Skills in youngsters” was organised.
8. **30th Oct., 2015:** A visit to the **Government Hostel for Handicapped students (Pratapnagar)** was paid. Shrimati. Mandatai Umathe Celebrated her birthday with the students and distributed sweets and other things among them.
9. **29th Nov., 2015:** Constitution day was celebrated.
10. **6th Dec., 2015:** Dr. B. R. Ambedkar’s Death Anniversary was commemorated.
11. **17th to 19th Nov., 2015:** Sports activities for students and staff members were organized.
12. **21st Dec., 2015:** Cultural programmes were organized in order to celebrate Annual Day.
13. **24st Dec., 2015:** Blood Donation Camp was organized by N.S.S for Dr. Annasaheb Umathe birth anniversary.
13. **12th Jan., 2016:** A programme for Swami Vivekanand birth anniversary was organized and Youth day was celebrated.
14. **17th Jan., 2016:** Intercollegiate debate competition was organized.
15. **28th Jan to 3rd Feb., 2016:** A **State level NSS Camp** was organized at Paradshinga. **Youth Power for Clean India** was the theme of the camp.
19. **Teachers and Officers newly recruited:**
 1. Dr. Preeti Gaidhane: **Dt. 15-6-2015**
 2. Prof. Vinod Khedkar: **Dt. 9-9-2015**
20. **Teaching-Non Teaching Staff ratio: 16:9**

On Grant: Teaching – 16
Non-Teaching – 9
21. **Improvement in Library Services:**

The institution has subscribed N-LIST for e-resources INFLIBNET.

Photocopies of the Manuscripts were collected and kept in the library for the study.

22. New Books/Journals subscribed and their value during the academic session 2014-2015:

Books:	No. Of Books	Amount
Senior College-	229	53,939=00
UGC Grant-	-----	-----
Dept. of Computer Sci.	-----	-----
Journals/Magazines:		
Senior CollegeGrant15		7550=00
(UGC)-----	-----	

23. Course in which student assessment of teachers is introduced and the action taken on student feedback:

Students of all streams were given the feedback forms. The assessment of all the subject teachers was done on the basis of the information furnished in the forms by the students. Forms were scrutinized and the concerned faculties are given oral instructions and suggestions.

24. Unit cost of education:

(Unit cost = total annual recurring expenditure (actual)
total number of students enrolled)

Year-2015

(a) including the salary component: **78912/-**

(b) excluding the salary component: **25233/-**

25. Computerization of administration and the process of admission:

The college administrative office is fully computerized. The process of admission is also computerized. University examination results are computerized. Computerized certificates are issued to students and staff.

26. Increase in infrastructural facilities: Nil

27. Technology Upgradation:

Students are provided free access to computer and internet. They are allowed to download the required material on their respective floppies and CD's. Fully Automation of the office is also done.

28. Computer and internet access and training to teachers and students:

The teaching and non-teaching staff is being trained in basic computer operation. The staff and the students are provided free access to computer and internet.

29. Financial aid to students:

The students are given government of India and Freeship. Besides scholarship from the Government, the college provides financial assistance to the students who belong to the economically weaker sections of society. The financial aid is being provided in terms of money and books from the library. Financial Assistance is provided only after thorough verification. Class teachers are asked to identify such students who are good at studies but economically poor.

Class	Enrolment	Freeship
B.A. I	127	04
B.A II	69	02
B.A III	37	--
B.Com I	125	03
B.Com II	26	--
B.Com III	15	02

GOI:

CLASS	SC	OBC	SBC	NT	ST
B.A. I	22	22	00	02	06
B.A. II	13	13	01	00	01
B.A. III	12	12	00	01	03
B.Com I	27	36	05	06	06
B.Com II	14	06	00	00	00
B.Com III	04	10	02	02	01

30. Activities and support from the Alumni Association:

The institution organized a meeting of the alumni on **20th February, 2016** and they attended the meeting in large number.

31. Activities and support from the Parent-teacher Association:

The institution organized a meeting of parent and teacher meeting on **27th February, 2016** and they attended the meeting in large number.

32. Health Services:

Every year Medical and Physical tests are held for all the students (girls and boys separately). Special attention is paid to the girl students who suffer from anemia and other specific pre-marital problems.

A campaign was organized to stop unhealthy habits like tobacco chewing, ghutka, spitting etc. in the premises of the college.

Visiting Doctors: Dr. AniruddhaMurar and Dr. Mrs. Murar have helped certain students for minor and major operations whereas the needy student patients have got concession facility. Physical test was conducted on **5th and 6th February, 2016** by Prof. Sharma. Medical Test was conducted on **18th and 19th February, 2016**.

33. Performance in Sports Activities:

Every year students of our college take part in various sports events organized by Sports Club and other colleges and R. T. M. Nagpur university. During the academic session 2015-16. Students of our college participated in the following events and disciplines.

- Prajakta Godbole from B.A I bagged 6th place in All India Inter University Cross Country Race.
- Kabaddi and Volleyball teams played till 2nd match in A Zone.
- Ritesh Amle bagged 1st in 100 m Athletics.
- College Kabaddi team (mens) won in under 19 category.
- Malhar Pathak won in semi-finals in state level Badminton Championship.

34. Incentives to outstanding sportsperson:

Free admission, sports kit, shoes, track suit, gifts etc. are some of the incentives given to outstanding sportsperson.

35. Students' achievements and awards:

1. Raviranjana Dutta bagged 2nd prize in debate competition at University level.
2. Ritesh Amle , a student of B. Com II, bagged first prize in 100 m running in an inter-collegiate Athletics.
3. Shri. Nagpure (B.A.II) bagged second prize in 4 feet Long Jump competition.
4. Ganesh Nakshine (B.A.III) won second prize in Rangoli Competition.
5. Rajashri Pande and Pooja Isariya bagged third prize in inter-collegiate debate competition.

36. Activities of the guidance and counseling unit:

Organized guest lectures on career guidance and interview techniques and General Knowledge exams.

1. New Horizon: Company secretary as a career opportunity, Mrs. Smita Mitkaty, 24/08/2015

2. Personality development

37. Placements services provided to students: The Placement cell interact and invite industries for conducting seminars in the institution and also for placement.

1. **Retail Labs Private Ltd. (Get Now-at): 25/06/2015**

Appeared Students: **58**, Selected: **28**, Final selection: **08**

2. **Mphasis Unleash the Next and JCI: 20/01/2016**

Appeared students: **71**, Selected: **12**, Final Selection: **02**

38. Development Programmes for non-teaching staff: Nil

39. Healthy practices of the institution:

The institution organizes NSS camp in the remote village every year. Various awareness programmes are organized for the students and the villagers.

40. Linkages developed with National /International, academic, research bodies: The institution is trying to develop linkages with some esteemed institutions of Nagpur. The process is ongoing.

41. Any other relevant information the institution wishes to add: Nil

PART C

The Plan for the next academic session 2016-17 are as follows:

1. Vending Machine to be fitted.
2. Emphasis on research activities of the staff
3. Linages with colleges/ Academy/Industry
4. An inter-collegiate One Act Play competition to be organized.
5. An inter-collegiate Debate Competition to be organized.