

The Annual Quality Assurance Report

Dr. M. K. Umathe Arts, Science & R. Mokhare Commerce College, Nagpur

2016-2017

PART-A

The plan of Action chalked out by the IQAC and its outcome:

In order to ensure quality education in the college and realizing the need of all-round development of the students, the IQAC chalked out the plan of action for the academic session 2016-2017.

The IQAC made honest efforts to realize the plans chalked out to upgrade the overall standard of the institution academically, culturally and sports-wise. It is a matter of great delight to note that most of the plans chalked out reached happy fruition. They are as follows.

- **Preparation of Academic Calendar:** Prepared Academic Calendar for the year 2016-17 and monitored the various programmes organized as per the given schedule.
- **Preparation of Annual and Monthly Teaching Plan:** IQAC asks the teachers to prepare their monthly and annual teaching plan and conducts formal and informal meetings to take the stock of the progress.
- **Vending Machine to be fitted:** Vending machine was fitted near ladies rest room.
- **Spoken English/ Functional English courses to be continued for the over development of the students:** UGC sponsored Certificate Courses were continued for the benefit of the students.
- **Emphasis on research activities of the staff:** IQAC encourages staff members to attend conferences/Seminars and present research papers. They are also encouraged to carry out Minor and Major research projects.
- **Inter-collegiate One Act Play competition:** Organized an inter-collegiate one act play competition on 31st August, 2016.

- **Inter-collegiate Debate Competition:** Organized an inter-collegiate debate competition on 17th January, 2017.
- **MoUs to be signed with other institutions/ Academy/ Industries:** Signed MoUs with two industries, one with Academy and two with other institutions.
- **Seminars/workshop/conference to be organized in the institution and proposals for the same to be sent to the UGC:** Proposals are sent to the UGC.
- **Guest lectures to be organized:** Organized guest lectures for students.
- **Campus placement to be organized:** Invited two esteemed companies to conduct Placement drive on the campus. 11 students got selected and recruited.
- **Educational excursion to be organized for the students:** Organized an educational trip to Fun and Food, Nagpur.
- **Faculty Development Programmes to be taken:** Organized Staff development Programmes on Personality Development of the staff.
- **NSS Camp to be organized:** Organized NSS Camp at Haladgaon (Champa).
- Organized different extra-curricular and co-curricular activities for the overall development of the students.

PART: B

1. Activities Reflecting the goals and objectives of the Institution:

The main aim of the institution is to develop all-round personality of the students and to prepare better and responsible Indian Citizens. The institution has taken initiative in shifting the teacher-centric learning process into student-centric one. To make teaching-learning more effective and interesting, ICT tools are used by the teachers. Besides, there are different cells in the institution that organize various programmes for the overall development of the students. Guest lectures, industrial visits, competitive examinations, debate, One Act Play, essay competition, Elocution competition and cultural programmes are organized frequently in order to provide a platform for students to showcase their talent in public.

2. New Academic Programme Initiated: Nil

3. Innovations in curricular design and transaction:

As the college is affiliated to R.T.M. Nagpur University, Nagpur concerned Boards of Studies draft and prepare syllabi for all the courses. Hence the college does not have any direct role to play in bringing innovation in curricular design. Teachers who get elected or nominated to the boards of studies do play their roles in framing the syllabi. The college teachers after studying the syllabi prescribed by the University for different streams; devise and follow a combination of different teaching methods to make the process of teaching and learning more effective and interesting. Photocopies of reference material pertaining to different subjects are made available to the students as and when needed.

4. Inter-disciplinary Programmes started: Nil

5. Examination Reforms implemented:

The University conducts annual examinations for different course

programmes, the institution does not have any scope to bring reforms but to provide itself as a centre for the smooth conduct of examinations.

Evaluation of the performance and preparation of the students is done continuously in the college. Unit tests and Term examination are conducted at the college level.

6. Candidates qualified NET/SET/GATE etc.: Nil

7. Initiative towards faculty development programmes:

1. A lecture on **Value Education and Spirituality** was organized on **30th July, 2016** under Faculty Development Programme. **Mrs. Ranjana Chirote** was invited as a resource person for the same.

2. A wonderful Audio Video Programme of the corporate trainer **Dr. Sneh Desai** on **Take Action** was organized for the teaching staff of the college on **10th August, 2016**.

Teaching and non-teaching staff are encouraged to participate in seminar, workshop, conference etc. to get themselves acquainted with the latest developments in their respective areas and in order to gain innovative ideas. During the last academic session following members of teaching and non-teaching staff participated in such programmes.

SN	Name of Teacher	Department	Seminar conferences etc. attended		
			International	National	State
1.	Dr. D. V. Naik	English	01	01	-
2.	Dr. R. B. Selukar	Commerce	01	01	-
4.	Prof. G. K. Bhise	---,,---	-	-	-
5.	Dr. D. S. Sukhdeve	---,,---	-	-	-
6.	Dr. V.M. Deshpande	Phy Education	01	01	-
8.	Dr. U. S. Salve	History	01	02	-

9.	Dr. K. R. Tekade	Pol Science	01	02	-
10.	Dr. V.K. Bansod	Economics	-	01	-
11.	Prof. N. N. Ingole	Home Eco	-	-	-
13.	Prof. Sameer Naim	English	01	01	-
14.	Prof. K. W. Dhakne	Home Eco	01	02	02
15.	Dr. Vaishali Meshram	English	01	02	-
16.	Dr. Preeti Gaidhane	Marathi	01	02	-
17.	Prof. V. B. Khedkar	Sociology	01	01	-

Orientation Programme: Dr. Preeti Umathe attended orientation programme at Academic Staff College, Nagpur from **28/09/2016** to **25/10/2016**.

8. Total Number of Seminars/Conferences/Workshops conducted: Nil

9. Research Projects: Nil

Newly Implements: Nil

10. Patents generated, if any: Nil

11. New collaborative Research Programmes: Nil

12. Research grants received from various agencies: Nil

13. Details of Research Scholars:

1. Prof. K. R. Dhakne: “Nagpur Shaharatil Kanishtha Mahavidyalayatil Vidyarthinimadhe Grahak Saurakshanbaddal Asleli Jagrukta: Ek Chikitsak Abhyas” (**Submitted**)

2. Prof. Sameer Naim: “A Study of Khaled Hosseni’s Novels: As a Tapestry of Love, Friendship, Redemption and Hope” (**Ongoing**)

3. Prof. Vinod B. Khedkar : “Maharashtratil Khulya Karagruhatil Kaidyancha Samajshastriy Abhyas.” (**Ongoing**)

4. Prof. R. B. Selukar: “Nagpur Jilhyatil Mahila Shramikanchya Samajik Wa Aarthik Stitiche Adhyayan” (Submitted)

14. Citation Index of Faculty Members and Impact Factor:

- **No. of Papers Published:**

1. Dr. D. V. Naik- 01
2. Dr. V. M. Deshpande - 01
3. Prof. Nilima Ingole - 01
4. Dr. Kalpana Tekade- 01
5. Dr. Ashok Patil- 01
6. Prof. K. R. Dhakne - 02
7. Prof. Sameer Naim-01
8. Dr. Vaishali Meshram-02
9. Dr. Preeti Gaidhane – 02
10. Dr. Ujwala Salwe – 01

- **No. of lectures delivered by the teachers:** Dr. Vinod B. Khedkar: 01

- **No. of lectures broadcasted on Akashwani:** Nil

- **No. of articles published:** Nil

15. Honors/Awards to the Faculty: Nil

16. Internal Resources generated: Nil

**17. Details of Departments getting SAP, Consist/DST, FIST etc. assistance
Recognition:** Nil

18. Community Services:

It is our perennial endeavor to inculcate social sense amongst our students through various co-curricular and extra-curricular activities. The college is committed to the cause of the society. For this purpose, the college organizes and takes part in many social and cultural activities for this noble purpose. The department cultural committee organized the following programmes.

1. National Electoral day
2. Republic Day
3. Blood Donation Camp

4. Constitution Day
5. Deaddiction Drive
6. World AIDS Day
7. Literacy Campaign
8. Cleanliness Drive
9. International Women's Day
- Organized College N.S.S. Camp at Parsodi (Champa) during **19th January - 25th January, 2016.**
- College Cultural Committee organized the following programmes
 1. **15th August, 2016:** Celebrated Independence Day with tree plantation.
 2. **31st August, 2016:** Inter-college drama competition was organized.
 3. **5th September, 2016:** Teacher's day was celebrated.
 4. **28th September, 2016:** An essay competition was organized.
 5. **14th October, 2016:** Reading Competition was organized.
 6. **17th October, 2016:** A programme on Personality development was organized.
 7. **26th November, 2016:** Constitution day was celebrated.
 8. **16th December, 2016:** Dr. B. R. Ambedkar's Death Anniversary was commemorated.
 9. **24st December, 2016:** Blood Donation Camp was organized by N.S.S to commemorate the birth anniversary of Dr. Annasaheb Umathe.
 10. **17th January, 2017:** An Inter-collegiate debate competition was organized.
 11. Organized a guest lecture of Advocate Arjun Tekade on Women Protection Law for girl students.
 12. Organized a guest lecture of Prof. Sanjay Pawar on Harassment of Women at Workplace.
- 19. Teachers and Officers newly recruited: Nil**

20. Teaching-Non Teaching Staff ratio: 11:7

On Grant: Teaching – 11

Non-Teaching –7

21. Improvement in Library Services:

Book Publishers and Book Sellers give specimen copies of the textbooks to teachers every year. The Teachers started donating these copies to the library from this academic session and these books are issued to the needy students under Book Bank Scheme.

22. New Books/Journals subscribed and their value during the academic session 2016-2017:

Books:	No. Of Books	Amount
Senior College-	494	99656 /-
UGC Grant-	-----	-----
Dept. of Computer Sci.	-----	-----
Journals/Magazines:	25	9993 /-

23. Course in which student assessment of teachers is introduced and the action taken on student feedback:

Students of all streams were given the feedback forms. The assessment of all the subject teachers was done on the basis of the information furnished in the forms by the students. Forms were scrutinized and the concerned faculties are given oral instructions and suggestions.

24. Unit cost of education:

(Unit cost = total annual recurring expenditure (actual)
total number of students enrolled)

(a) Including the salary component: 40544890 == 109580 /-
370

(b) Excluding the salary component: 9495116 = 25662 /-

25. Computerization of administration and the process of admission:

The college administrative office is fully computerized. The process of admission and University examination results are also computerized. Computerized certificates are issued to students and staff.

26. Increase in infrastructural facilities: Nil**27. Technology Upgradation:**

Students are provided free access to computer and internet. They are allowed to download the required material on their respective floppies and CD's. Fully Automation of the office is also done.

28. Computer and internet access and training to teachers and students:

The teaching and non-teaching staff is being trained in basic computer operation. The staff and the students are provided free access to computer and internet.

29. Financial aid to students:

The students are given government of India and Freeship. Besides scholarship from the Government, the college provides financial assistance to the students who belong to the economically weaker sections of society. The financial aid is being provided in terms of money and books from the library. Financial Assistance is provided only after thorough verification. Class teachers are asked to identify such students who are good at studies but economically poor.

Class	Enrolment	Freeship
B.A. I		
B.A II		
B.A III		
B.Com I		
B.Com II		

B.Com III		
-----------	--	--

GOI:

CLASS	SC	OBC	SBC	NT	ST
B.A. I					
B.A. II					
B.A. III					
B.Com I					
B.Com II					
B.Com III					

30. Activities and support from the Alumni Association:

The institution organized a meeting of the alumni on **16th October, 2016** and they attended the meeting in large number. It was decided that they would deliver guest lectures and conduct placement drive.

31. Activities and support from the Parent-teacher Association:

The institution organized a meeting of parent and teacher meeting on **22nd October, 2016**. They attended the meeting in large number and gave suggestions.

32. Health Services:

Every year Medical and Physical tests are held for all the students (girls and boys separately). Special attention is paid to the girl students who suffer from anemia and other specific pre-marital problems.

A campaign was organized to stop unhealthy habits like tobacco chewing, Ghutka, spitting etc. in the premises of the college.

Visiting Doctors: Dr. Aniruddha Murar and Dr. Mrs. Murar have helped certain students for minor and major operations whereas the needy student patients have got concession facility. Physical test was conducted on **8th and 9th February, 2016** by Prof. Sharma. Medical Test was

conducted on **13th and 14th February, 2016.**

33. Performance in Sports Activities:

Every year students of our college take part in various sports events organized by Sports Club and other colleges and R. T. M. Nagpur university. During the academic session 2016-17. Students of our college participated in the following events and disciplines.

- Prachi Godbole and Prajakta Godbole bagged 5th and 6th place in All India Inter University Cross Country Race.
- Ritesh Aamle bagged 1st Prize in 100 m Athletics in first hit and Nagpure won second prize in fifth hit.
- College Kabaddi team (mens) won under E Zone category.
- Malhar Pathak won in semi-finals in state level Badminton Championship.
- Prajakta Godbole bagged first place and Pooja Dube bagged second place in Late Govindrao Wanjari Memorial Cross Country Race organized by Santaji Mahavidyalaya.
- Raksha Ravindra Chanore won gold medal in Black Belt Girls Kataj and bronze medal in Black Belt Girls Kunit in 6th Republic Day National Karate Competition organized in Goa.

34. Incentives to outstanding sportsperson:

Free admission, sports kit, shoes, track suit, gifts etc. are some of the incentives given to outstanding sportsperson.

35. Students' achievements and awards:

1. Ritesh Amle , a student of B. Com II, bagged first prize in 100 m running in an inter-collegiate Athletics.
2. Shri. Nagpure (B.A.II) bagged second prize in 4 feet Long Jump competition.
3. Ganesh Nakshine (B.A.III) won second prize in Rangoli Competition.

4. RajashriPande and Pooja Isariya bagged third prize in inter-collegiate debate competition.
5. Kishori Ambhorkar, Kalpana Neware and Heena Meshram won best Set Prize in Inter-collegiate One Act Play Competition.
6. Lucky Tiwari and group won second prize in Inter-collegiate Folk dance competition organized at Dayanand Arya Kanya Mahavidyalaya, Nagpur and also at Santaji Mahavidyalaya, Nagpur.

36. Activities of the guidance and counseling unit:

1. 34 students of the institution participated in UPSC/MPSC/Competitive Examination Workshop organized at Dr. Babasaheb Ambedkar College, Dikshabhoomi, Nagpur on 27/08/2016.
2. A motivational lecture was organized on 22/09/2016. Prof. Shantanu Bhakre was invited as a resource person.
3. Organized a guest lecture on Career Guidance "Patanjali Mihan Food Park and Employment Opportunities" on 24/09/16. Colonel Karan Singh and Pradeep Katekar were invited for the program.
4. A guest lecture delivered by Prof. Rohit Kumar was organized on 15/10/2016. He enlightened the students on "How to prepare for Bank Examination."
5. A seminar on Career Planning was organized on 27/10/2016. Shri. Mahendra Chitryu and Pawan Bhaisare conducted the said workshop.
6. A Dnyanwrudhhi Spardha on General knowledge was conducted for the students in association with Nathe Publication Nagpur.

37. Placements services provided to students: The Placement cell interact and invite industries for conducting seminars in the institution and also for placement.

1. Ureka Forbes Pvt. Ltd.: 14/09/2016

Appeared Students: **60**, Selected: **20**, Final selection: **12**

38. Development Programmes for non-teaching staff: Nil

39. Healthy practices of the institution:

1. The institution organizes NSS camp in the remote village every year. Various awareness programmes are organized for the students and the villagers.
2. Meditation class in first lecture on Saturdays.
3. Inter-collegiate One Act Play competition and Debate Competition are organized every year.
4. Wall of Humanity.
5. Book Bank Scheme
6. Student Welfare Fund

40. Linkages developed with National /International, academic, research bodies: The institution has developed linkages with some esteemed institutions of Nagpur and formed two college clusters. The institution has also signed MoUs with an Academy and two companies as well.

1. Renuka College, Nagpur and Yashwantrao Gudadhe Patil Memorial College, Nagpur- Cluster Maitri
2. Santaji Mahavidyalaya, Nagpur and Principal Arunrao Kalode Mahavidyalaya, Nagpur- Cluster SUK
3. Icon Academy
4. Safeguard Detective & Manpower Solutions P.vt. L.td., Nagpur- Industry
5. Spanncraft Hydrosystem- Industry

41. Any other relevant information the institution wishes to add: Nil

PART C

The Plan for the next academic session 2017-18 are as follows:

1. Preparation of Academic Calendar.
2. Preparation of Subject wise Annual teaching Plans
3. Guest lectures to be organized.
4. Emphasis on research activities of the staff
5. Linkages with more colleges/ Academy/Industry
6. An inter-collegiate One Act Play competition to be organized.
7. An inter-collegiate Debate Competition to be organized.

.....