



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR. M.K UMATHE ARTS AND RAMCHANDRA MOKHARE COMMERCE COLLEGE
Name of the head of the Institution	Dr. D. V Naik
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122227062
Mobile no.	8956262263
Registered Email	mku_rmc@yahoo.co.in
Alternate Email	mkuiqac@gmail.com
Address	Bhamti, Ring Road
City/Town	Nagpur

State/UT	Maharashtra			
Pincode	440022			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Co-education			
Location	Urban			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr. Sameer Naim			
Phone no/Alternate Phone no.	07122227062			
Mobile no.	9860228136			
Registered Email	sameernaim01@gmail.com			
Alternate Email	mukiqac@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://umathecollege.org/aqar/			
4. Whether Academic Calendar prepared during the year	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	http://umathecollege.org/academic-calendar/			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
2	B++	2.81	2016	23-Jan-2017	22-Jan-2022
1	C	56	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC

10-Aug-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Healthy Life under Faculty Development Program	25-Aug-2018 1	43
Meditation: Pranik Healing and Stress Management under Faculty Development Program	25-Aug-2018 1	43
New Guidelines Adopted in July 2017 for NAAC	22-Oct-2018 1	43
Youth in Israel & India: Issues & Challenges	17-Feb-2019 1	20
Measuring Outcomes, Good Documentation; Innovations and Best Practices	24-Feb-2019 2	43
Student Satisfaction Survey	05-Mar-2019 1	20

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Internal Quality Assurance CellI	IQAC	UGC	2019 0	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

14

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Development Programs for faculty, non teaching staff and students

Emphasis on research activities and guest lectures

Origination of seminars, conferences and workshop

Enhancement in teaching- learning

Campus Placement

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	Prepared Academic Calendar for the year 201819 in consultation with the faculty and monitored the various programs organized as per the given schedule.
Mentoring and Counseling Committee	Realizing the importance of emotional well-being of students, IQAC recommended Psychological counseling professionals to impart awareness and training regarding the same. Besides, the Mentoring and Counseling Committees also constituted.
Formulation of Committees	IQAC formed various committees for the smooth functioning of the institution. The teachers and students are included in the committee. Records are maintained properly.
Development programs and Research activities	<ul style="list-style-type: none"> • Guest lectures for teachers and students were organized. • Audio-Visual programs for students were organized. • Counseling sessions for students are available. • Participation in workshops, conferences, seminars etc. • Publication of research papers by the teachers in the reputed UGC listed Journals. • Publication of Books.
Enhancement in teaching-learning	<ul style="list-style-type: none"> • Remedial classes for weaker students in language. • Career Oriented Programs for students.
Fulfilling social responsibilities	<ul style="list-style-type: none"> • Inter-collegiate debate competition and inter-collegiate One Act Play was organized. • Different community services (NSS Camp) • Blood donation camp • Tree Plantation drive and cleanliness drive • Inter-collegiate One Act Play competition and Inter-collegiate debate competition
Participation from stakeholders	<ul style="list-style-type: none"> • Alumni meetings were held to discuss about the contribution of alumni in enhancing the quality of education and their valuable suggestions were invited for the overall development of students. • Parent-teacher meetings were held to discuss the problems and progress of the students. Their valuable suggestions were invited.
Campus Placement	Invited three esteemed companies to conduct placement drive on the campus.
Environmental	Realizing the need of spreading awareness among students and in the vicinity, IQAC

Awareness	formed Nature Club. Under which several environmental projects were undertaken by the staff and students.
Organization of Conference, Seminars and workshops	International Conference, National Conferences, seminars and Workshops were organized during the academic session 2018-19. The details are given in the respective questions.

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the institution ensures a partial system of participative management wherein the flow of information and decision making processes are systematized and channeled through all key constituents of the institution. The suggestions given by the Governing Body, the Local Management Committee are implemented under the leadership and guidance of the Principal. Besides, the Heads of the different Departments look after the smooth functioning of their respective departments. Various committees and cells are constituted with their own incharge

teachers and members for the proper functioning of the college. The periodical meetings are called by the Principal to plan, evaluate and implement the policy decisions of the IQAC. The Nonteaching staff members help in the administrative activities of the institution. Student representatives are also consulted from time to time for the same. The Principal discusses the major issues related to the staff and the students with the Management in the LMC meetings. The decisions and resolutions taken in the LMC are executed by the Principal. Academics related decisions are taken by the Principal after discussing them in the general staff meetings or with the head of the departments. So far as the issues pertaining to quality enhancement are concerned, the decisions are taken after discussing it in IQAC meetings. All the faculty members have been given liberty to share their views on any issue as they are the part of the decision making process. The decisions on quality, academic issues, teachinglearning process and developmental activities are implemented at the earliest. Periodic review is done to check the efficacy of the decisions and their implementation.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The institution follows a systematic teaching methodology. An Academic Calendar is prepared in the beginning of every session. Each teacher prepares his own teaching plan according to the syllabus and time-table. Academic Diary is maintained to record day-to-day teaching, research,

extension and other academic activities. • The University syllabus and examination pattern is strictly followed as the institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The academic portion is taught according to the syllabus and the Heads of each department monitor the completion of syllabus from time to time for effective planning and implementation of curriculum. • There is no scope for modification of the curriculum at college level. However, it is implemented with some special methods. The lecture method, for instance, is supplemented with innovative teaching methods like class room seminars, paper presentation, quiz, discussions and visits etc. • Modern teaching equipment like LCD projectors and Green Boards are used to facilitate effective understanding of the subjects and to create interactive atmosphere in the class room. we are also using ICT enable teaching facility available in our class rooms. • Guest lecturers of eminent resource persons from different institutions are organized frequently. Besides this, other activities like essay writing, debate and elocution competitions are organized regularly as these activities prove very much beneficial for the overall development of the students and help them to acquire new skills. Keeping this noble objective in mind, Soft skills development and personality development programs are conducted regularly to improve their inter-personal skills. • Educational tours and interaction with experts from industries and various walks of life are organized regularly. • Other programs on Competitive Examinations and Career guidance are organized for students to brace them up for the present and future challenges and train them with the interview techniques, personality development and skill development in order to help them to get through various screening processes and interviews. • The teachers follow continuous evaluation methods by conducting surprise tests, class tests, home-assignments etc. and the performance of each teacher is monitored informally by the Heads of each Department and the Principal. • Students' magazine "Sanwad" is published regularly in order to enhance their writing and communication skills. • Students are encouraged to participate in various intra-collegiate, inter-collegiate and state level competitions held at the institution and at other institutions. • An Inter-Collegiate Debate competition and One Act Play competition is organized every year where a platform is provided to students to showcase their talent. • Knowledge Resonance, a Biannual National Peer Reviewed Journal with ISSN No. 2231-1629 is published to inculcate research culture among teachers. • As far as the documentation of the various activities conducted in the institution is concerned, all the teachers are asked to put up a notice of the program on the notice board and the same is uploaded on the college website. The report of the program is prepared and uploaded on the website with Principal's signature and seal of the institution with Geo tag photos.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development

Certificate Course In Banking Finance Insurance (Bajaj Finser ltd)	06/05/2019	30	students	Back office operation , insurance selling.
Skill Development Training for Courses in Aerospace Aviation sector.	01/07/2019	40	students	Costumer service in Aerospace Aviation sector.
Certificate Course In Hospital Operation Management, Hospital Administration, DMLT, (Virohan Institute of Health Management Services, Nagpur)	29/07/2019	180	students	Hospital Operation Management, Hospital Administration,
Certificate courses in Banking, Retail. IT, Telecom (Edubridge learning pvt)	01/11/2019	30	Students	Sales, back office operation, data entry
Certificate course in Performing Arts (Department of lifelong learning and extension)	17/10/2019	90	Students	Light music, drama and dance

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Account	21/06/2018

MCM	Computer management	31/08/2018
MA	English	16/11/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Airline Executive (Costumer Care)	10/12/2019	34

[View File](#)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Retail sales	10
BA	Retail sales	2

[View File](#)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution obtains feedback from different sources. The institution takes feedback from students at the end of the session every year. Feedback forms containing questions on institution, facilities available, teacher's performance, teaching-learning experience and the portion taught are given to the students and they are asked to give their genuine opinion and suggestions fearlessly. Feedback from parents and Ex-students is taken during PTA Meet and Alumni Association Meet respectively. Feedback from other stakeholders is also invited from time to time. The principal studies the feedback obtained from all the stakeholders and discusses it with the teachers in the staff meeting. The suggestions worth pondering over are taken into consideration and are communicated to the management as they are all useful for finding out the lacunae and loopholes in the existing curricula, the methods used for teaching and rethinking about enriching them in accordance with the needs and demands of the hour. The response given and the suggestions made by the students and other stakeholders regarding the syllabus they study are highly useful for bringing some positive changes in the syllabus framed by the University. The institution has thus introduced skills based and career oriented Certificate and Diploma courses on heavy demands of the students. Employer's suggestions are also discussed in the meeting of college council. The institution takes the feedback from all the stakeholders formally and informally. The data and the feedback are studied to find out the strength, weaknesses, opportunities and threats of the institution. A SWOT analysis is done by the head of the institution in consultation with the staff and the necessary modifications in the concerned policies are done. This analysis helps the institution to improve its quality.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	360	223	223
BCom	Commerce (Marathi)	360	140	140
BCom	Commerce (English)	360	280	280
MCM	Computer Management	240	30	30
MCom	Commerce	160	41	41
MA	Arts (English)	160	21	21

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	832	101	12	3	12

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	13	110	19	19	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a very strong mentoring system wherein the students get wonderful opportunity to develop cordial relationship with the mentor who provides them support and counseling and tries to help them with their studies and also in personal life. As the traditional methods are integrated with the modern technology, the teacher-centric process has shifted to student-centric process. Slow learners are assisted through Remedial Coaching and Teacher-Ward Tutorial System. Under this system, each teacher adopts 20 students and pays special attention to their studies. They are also entrusted with the task of monitoring the attendance and academic progress of the students. Besides, these mentors provide psychological as well as Professional counseling if required. At the beginning of each academic session, the mentors conduct orientation programs for the mentees in order to inform them about the goals and mission of the institution, the facilities available and the rules and regulations of the institution. They help them out in their weaker areas and try to clear their concepts. They also ensure that their result and overall standard is improved. Educational tours and field visits are arranged every year to give field experience to students. Incentives are also given to the toppers in each subject in order to motivate them to work harder.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
933	12	1:77

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	0	1	2

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Lecturer	NIL

No file uploaded.

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
MA	.	SEMESTER - 4	18/05/2018	14/06/2018
MA	.	SEMESTER - 2	19/04/2018	17/05/2018
BCom	.	SEMESTER - 2	03/05/2018	19/06/2018
BCom	.	SEMESTER - 2	27/04/2018	19/06/2018
BA	.	SEMESTER - 2	11/07/2018	10/08/2018
BA	.	SEMESTER - 4	10/07/2018	10/08/2018
MCom	.	SEMESTER - 2	09/04/2018	27/04/2018

MCM	.	SEMESTER - 2	09/04/2018	25/05/2019
MCM	.	SEMESTER - 4	10/04/2018	25/05/2018

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As far as the reforms initiated on CIE at the institutional level are concerned, the institution does not merely stress upon the academic performance and bookish knowledge but also emphasizes on the overall development of the students. Education must not be taken only for employment. The college education means the intellectual, social, and psychological growth of the student. They learn to face real life situations and thus their character is formed and is gradually developed. They realize their responsibilities towards the community and the nation. Students' achievements can be measured by both the formative and summative evaluation. By adopting formative evaluation, we try to measure student's achievements from his overall performance in the session. His participation in various programs, his artistic nature, creativity, his confidence level, his behavior in groups, his way of communication and his ability of taking up new tasks i.e. comparing the function and fulfilling other tasks assigned to him. Summative evaluation is used to measure the academic performance of the students. For this, the institution conducts Unit Test I, II and Test examination and the papers are evaluated. Besides, the teachers give surprise tests and assignments. This is only with the noble intention that the students should get familiar with the question pattern of the University Examination and it also facilitates the process of mode of answering the questions (LAQ, SAQ, and VSAQ). In this way the students' achievements are measured by the institution.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared well in advance before the commencement of every session. The respective committee members prepare the Academic Calendar and distribute it to all teaching non-teaching staff of the college. It contains the yearly schedule of the college including the list of holidays, dates and schedule of the college examinations and the university examinations and other co-curricular activities. Every teacher prepares his own teaching plan and utilizes it according to syllabus and time-table. Every staff member maintains a diary to record his day-to-day teaching schedule, research, extension and other academic activities. Tentative dates of various activities of NSS, Cultural programs, guest lecture, important National events and sports are also given in the academic calendar. This enables teachers to plan their lessons and regular

assessment accordingly and space out the curricular as well as extra-curricular activities. In order to follow the academic calendar of the institution, every department makes internal teaching-learning planning to ensure timely completion of syllabus. This is followed by day-to-day division of topics and chapters. These topics and chapters are chosen keeping the upcoming CIE in mind. The timeline created allows the students to complete the given syllabus in enough time. The students are given plenty of time before the examinations to prepare and practice their concepts. In this way the academic calendar is followed and respected by the teaching and non-teaching staff of the institution.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://umathecollege.org/question-bank/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	Arts	22	17	77.27%
	BCom	Commerce	63	34	53.97%
	MCom	Commerce	18	10	55.55%
	MA	Arts	8	8	100%

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://umathecollege.org/feedback/>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Amount received
-----------------------	----------	-------------	-------------	-----------------

		funding agency	sanctioned	during the year
InternationalProjects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One -Day Intercollegiate Inter- disciplinary Workshop on Patenting.	Dr.M.K.Umathe College, Arts and Commerce Dept	23/04/2019
Relevance of Intellectual Property Rights (IPR) in Present Academic Scenario (2 Day National Workshop)	Dr.M.K.Umathe College, Arts and Commerce Dept	27/04/2019
Relevance of Intellectual Property Rights (IPR) in Present Academic Scenario (2 Day National Workshop)	Dr.M.K.Umathe College, Arts and Commerce Dept	28/04/2019

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/12/2019	NIL

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2019

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Home-Economics	1
English	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	5.5
National	English	1	6.5
National	Arts	1	5.5
National	Arts	1	6.5
National	Arts	2	5.13
National	Commerce	1	6.26
National	Commerce	1	6.26
National	Commerce	1	6.81
National	Arts	1	6.2

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3

[View File](#)

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
NIL	NIL	NIL	2019	0	NIL	0

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
NIL	NIL	NIL	2018	0	0	NIL

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	19	1	0

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lokshahi Pandharwada	Dr. M. K. Umathe	4	75

	College, Nagpur		
Elocation Singing competition	R.T.M. Nagpur University, Nagpur	1	3
Rashtra Sant Tukdoji Maharaj Sahitya Sammelan	R.T.M. Nagpur University, Nagpur	1	5
National youth day	Dr. M.K.Umathe College, Nagpur	5	50
Yuva Mahiti Dut	R.T.M. Nagpur University, Nagpur	2	10
Participated in Vidarbh Youth parliament.	Dr. M.K.Umathe College, Nagpur	2	15
Cleanliness Drive	Dr. M.K.Umathe College, Nagpur	5	35
Tree plantation	Dr. M.K.Umathe College, Nagpur	10	30
Hattirog Karyakram sahbhag	R.T.M. Nagpur University, Nagpur	2	10
Gramsabha to Rashtra Sabha Charchasatra	R.T.M. Nagpur University, Nagpur	1	5

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
--------------------	--------------------------------------	----------------------	---	---

	agency		activites	activites
Visit to Orphanage	IQAC	A Service to Society (Food Clothes Donation)	4	25
Water Cup Competition	Pani foundation Maharashtra	Digging water canals	20	20
Red Ribon Club Maharashtra Aids Control	Red Ribon Club Maharashtra Aids Organisation	Awareness.	2	10
Swachyata Janiv Jagrut Abhiyan	R.T.M. Nagpur University.	Cleanliness Drive	2	25

No file uploaded.

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU for sharing ideas, information resources.	1. Inter library loan scheme. 2. Syllabus based resource base publication. 3. Student Exchange Programme. 4. Teacher Exchange Progame 5. Wall Magazine Event. 6.	1. Santaji Mahavidhyalaya 0712-2283953 2. Principal Arunrao Kalode Mahavidhyalaya 0712-2040234	07/04/2018	31/12/2019	.

Information Sharing Innovative Ideas.

[View File](#)

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
1.Dr.M.K.Umathe College, Nagpur 2.Santaji Mahavidhyalaya, Nagpur 3. Dharampeth M. P.Deo Science Memorial College, Nagpur	05/03/2019	To organize a One Day Seminar on Student satisfaction Survey	25
1.Dayanand Arya ,Nagpur 2.Yashoda Girls Arts Commerce College, Nagpur 3.Principal Arunrao Kalode Mahavidyalaya, Nagpur 4.Women's College of Arts Commerce, Nagpur 5.Bar.Sheshrao Wankhede Mahavidyalaya, Mohpa 6.Seshrao Wankhede Arts Commerce Coll	27/04/2019	To organize a Two Day National Workshop on Relevance of Intellectual Property Rights (IPR) in Present Academic Scenario	25
1.Dr.M.K.Umathe College, Nagpur 2. Dharampeth M.P.Deo Science College Memorial College, Nagpur 3.Matru Seva sangh Institute of Social Work, Nagpur	23/04/2019	To organize One -Day Intercollegiate Multi-disciplinary Workshop on Patenting.	12
1.Santaji Mahavidyalaya, Nagpur 2.Dr.M.K.Umathe College, Nagpur 3.Principal.Arunrao Kalode College, Nagpur	26/10/2018	Workshop on SWAYAM MOOC	84
1. Sapir College Israel, 2. Dr.M.K.Umathe College, Nagpur 3. Matru seva Sangh Institute of Social Work. Nagpur	17/02/2019	To organize One Day International conference on Youth in Israel India : Issue and Challenges	12

1. Dr.M.K.Umathe College,Nagpur 2. Santaji Mahavidyalaya,Nagpur 3. Dharampeth M. P. Deo Science College Memorial College, Nagpur 4. IQAC of RTMNU,Nagpur 5. Shri Ramdeobaba College of Engineering Management, Nagpur 6. Matru Seva Sangh Institute of	24/02/2019	To organize a Two-Day National Seminar on Measuring Outcomes, Good Documentation, Innovations, Best Practices	26
--	------------	---	----

[View File](#)

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library management System (LIB-MAN) Designed by Master Soft ERP Solutions vt.Ltd ,Nagpur	Partially	01 (Cloud Base)	2019

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11387	2842477	450	102865	11837	2945342
Reference Books	930	724370	1	180	931	724550
Journals	22	6959	0	0	22	6959
CD & Video	138	0	0	0	138	0
Others (specify)	6	10660	0	0	6	10660

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2019

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	45	65	0	0	7	0	250	13
Added	0	0	0	0	0	0	0	0	0
Total	65	45	65	0	0	7	0	250	13

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

250 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.75	73326	6.4	633010

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computers: Optimum utilization of computers available in the lab is made for carrying out computer practical, project work and other computer related assignments. Computer and internal facilities are available free of cost to all the enrolled students from 8:00 am to 5:00 pm on all working days. The college has appointed a computer laboratory in-charge who has the technical knowledge of computer hardware and software. He looks after the maintenance of computers in the college and other related equipment. For major maintenance and technical problems outside professionals are called as and when needed. Library: • The library is used for stacking and reading purpose. Textbooks, General Books, reference books and competitive books are arranged separately for proper use as study resources. • The library advisory committee is formed for the smooth functioning of the library. • Library user entry register is maintained for the faculty and students separately. • All the admitted/enrolled students, members of the governing body, regular faculty, Contributory faculty, and non-teaching staff are given the free access to the library. • Library also provides Library Reading Room Service to the external students with due permission of the Principal. • The books, journals and magazines are kept dust free with vacuum cleaning. • Stock verification of library books is done regularly. • Clearance of old titles and outdated textbooks is done by the library advisory committee. • Binding of damaged books is done from time to time. • Pest Control is done at regular intervals. • Library is under CCTV surveillance. Classrooms: Classrooms are optimally utilized for conducting lectures and other curricular and co-curricular activities, for conducting university exams and other competitive examinations. The outside agency has been given the contract to clean classrooms and the entire building including washrooms and water tanks. Lights and electric fittings are regularly checked and repaired by the college hired electrician. Projectors and digital boards are looked after by external experts. Furniture is regularly checked. Home Economics Laboratory: • The Head of the Department divides the students into batches for practical and decides the dates for the same for the optimal use of the laboratory. • Periodic monitoring and checking of LPG connection is carried out.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOI	192	1333392
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Classes in B.Com-II (Sem IV)	11/02/2019	21	NIL
Remedial Classes in B.C.C.A - I (Sem II)	11/02/2019	9	NIL
Remedial Classes in BA-II (Sem IV) (Sociology)	13/03/2019	13	NIL
Remedial Classes in BA-I (Sem II) (Sociology)	13/03/2019	12	NIL
Remedial Classes in BA-I (English)	23/03/2019	25	NIL

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	UPC/PMSC	56	0	0	0

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of students placed	Nameof organizations visited	Number of students participated	Number of students placed
1)Ventura Securities Limited	33	9		0	0

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com III Dr. M. K. Umathe College,, Nagpur	Commerce	Dr. M. K. Umathe College,, Nagpur	M.Com - I

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0

[View File](#)**5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year**

Activity	Level	Number of Participants
Debate Competition	Inter Collegiate	46
One Act Play Competition	Inter Collegiate	8

No file uploaded.

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)**

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	0	NIL
2019	NIL	National	0	0	0	NIL

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We didn't receive any notification from the University regarding the constitution of Student Council and hence the same could not be formed in the last academic session 2018-19. But we do have a non-elected group of students who assist all the teachers in almost all the activities take place on and off the campus. In Internal Quality Assurance Cell, we have included two representatives from the students. The institution has included student representatives in almost all the committees informally. All these students are involved in all extracurricular activities and the cultural programs held in the institution.

5.4 - Alumni Engagement**5.4.1 - Whether the institution has registered Alumni Association?**

Yes

Yes, the college has registered the Alumni Association in the name of Dr. M. K. Umathe Alumni

Association Nagpur (Reg. No. Nagpur /000149/2019 Dated 15 March 2019) many students have already registered in the Alumni Association and have active participation throughout the year. Various Programs are organized every year which is not only exchange of knowledge and opportunities but also provide guidance to students. Online Alumni section is available on the college website.

5.4.2 - No. of enrolled Alumni:

38

5.4.3 - Alumni contribution during the year (in Rupees) :

900

5.4.4 - Meetings/activities organized by Alumni Association :

The Alumni of the institution are invited once in a year for meeting. The faculty interacts with the Alumni and their valuable suggestions are taken into consideration. These alumni are contacted as and when needed. They are invited to attend various activities organized by the institution. The Alumni meet under the banner of Dr. M. K. Umathe Alumni Association was held on 21st April, 2019 at 9:30 am in room no. 17. Dr. Rajendra Padole presided over the meeting. Around 38 alumni were present at the meeting. Dr. Rajendra Selukar coordinated the program.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution ensures a partial system of participative management and Decentralization process wherein the flow of information and decision making processes are systematized and channeled through all key constituents of the institution. The suggestions given by the Governing Body, the Local Management Committee are implemented under the leadership and guidance of the Principal. Besides, the Heads of the different Departments look after the smooth functioning of their respective departments. Various committees and cells are constituted with their own in-charge teachers and members for the proper functioning of the college. The periodical meetings are called by the Principal to plan, evaluate and implement the policy decisions of the IQAC. The Non-teaching staff members help in the administrative activities of the institution. Student representatives are also consulted from time to time for the same. The Principal discusses the major issues related to the staff and the students with the Management in the LMC meetings. The decisions and resolutions taken in the LMC are executed by the Principal. Academics related decisions are taken by the Principal after discussing them in the general staff meetings or with the head of the departments. So far as the issues pertaining to quality enhancement are concerned,

the decisions are taken after discussing it in IQAC meetings. All the faculty members have been given liberty to share their views on any issue as they are the part of the decision making process. The decisions on quality, academic issues, teaching-learning process and developmental activities are implemented at the earliest. Periodic review is done to check the efficacy of the decisions and their implementation.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The Prospectus that highlights the information about the institution, the details of various programs offered and eligibility norms is prepared every year prior to the commencement of admissions. The admission Process of the institution is transparent. The prospectus along with admission form and admission program is made available to the candidates from the date of appearance of admission notice in newspapers. The filled-in forms are received up to the given dates. The applications are scrutinized by the admission committee and a merit list is displayed on the notice board. As per the policy and mission of our institution, admission is given to the desirable students. The institution has set the criteria of eligibility for students to be chosen. Generally, the institution does not deny admitting poor students belonging to extremely bad economic background as these students have to do full-time, part-time jobs to meet the expenses of the family. It would not be sensible to expect high academic standards from them in such circumstances. The institution, therefore, offers them a life changing opportunity. So far as other students are concerned, admission is given according to the guidelines of the University. We prefer students having minimum 50 marks in aggregate. However, depending on the availability of seats, the students with lower percentage (up to 35) are also admitted. The institution gives preference to the students who have previous outstanding academic performance.</p>
Industry Interaction / Collaboration	<p>The institution has recently entered into MOU/Collaborative arrangements with the other four institutions and also with some industries of Nagpur. These institutions and industries, therefore, could not contribute much to the development of the institution but from the next session we will undertake some collaborative work and avail the facilities and benefits. We are also trying to have collaboration with</p>

	<p>the other Universities as well. However, all nearby institutions help our students and the staff on request. Besides, we do have collaboration with the well-known University YCMOU, Nasik. With this collaboration, we have made it convenient for the students of the locality to complete their degree courses through distance education provided by the YCMOU through its study centre and we feel proud to mention here that many students are getting benefited. The institution has recently entered into the collaboration with some industries. So no collaborative work has been carried out yet, but from the next session the institution will ensure that such interaction takes place frequently between the industries and the institution. Besides this, the institution has interacted with the other industries as well and we will definitely have collaboration with these companies in near future. There is a Placement Cell in the institution which ensures that the students are getting placed in reputed companies.</p>
<p>Human Resource Management</p>	<p>Human resource development is the base of every institution. Human resource of the institution is managed on the basis of the democratic principles i.e. equality, freedom, fraternity, justice and dialogues. All the employees are treated alike without any discrimination and irrespective of caste, creed and gender. Besides, a family atmosphere is created in the institution. The genuine personal problems of the staff are listened to and resolved by the management. The faculty is selected as per the norms laid down by the UGC through the screening process and on the merit basis. The institution retains faculties by providing them all the necessary facilities to upgrade their personal and professional status The College has been a mainstay for several all-round activities too to ensure a healthy environment for its employees. The faculty members are constantly motivated and facilitated to participate in Refresher, Orientation and Short Term Courses. Some Computer based Training Program related to Photoshop's organized for non-teaching staff. Various programs like Yoga Day, Women's Day, Personality Development and Stress Management are also organized under Staff Development Program for the overall development of the staff. Various cultural programs, guest lectures and workshops are organized for students throughout the session. Teachers are encouraged to submit their fully filled and updated PBAS forms to the Research Committee. Health Check-up Camp for the staff of the college is organized once in a year for spreading awareness about leading healthy life.</p>
<p>Library, ICT and Physical Infrastructure</p>	<p>Library: The library has an Advisory Committee for the smooth and effective functioning of the library. The Principal is the chairman of the committee, the librarian is a convener and the three faculty members are the members of the</p>

/
Instrumentation

committee. The committee discusses the issues of the library, technological up-gradation, digitalization, need for purchasing new books and journals, internet availability and facilities like NLIST/INFLIBNET etc. The committee tries to make the library rich with variety of books and ensures that the staff and the students use the library frequently to widen the horizon of their knowledge. Suggestions for improvement of the library from the enlightened guest lecturers and visitors are welcomed. The institution has taken some significant initiatives such as proper arrangement of subject-wise and category-wise books, purchase of numerous sets of encyclopedias covering all subjects and a good number of dictionaries, Book Bank Scheme, making availability of CDs and DVDs, preservation of back volumes of Journals to make the library user friendly. The institution encourages the staff and the students to use the library almost every day. Reading room is also made available for the readers with internet facility to browse various useful websites in order to gain new knowledge and information on wide-ranging topics. ICT: The use of Information and Communication Technology has become imperative in today's techno-savvy world. Realizing the importance of ICT in education, the institution has provided computers and internet facilities, LCD projectors, audio-visual ICT facilities to the teaching staff for research and academic purpose to keep pace with the today's developed technology. LCD projectors are fitted in almost all class rooms to support teaching-learning process and to make it interesting and effective. The institution has internet facility which helps the teachers and students to upgrade their knowledge and brings the vast ocean of knowledge at their doorstep. They are allowed to browse various web sites to gather information related to their subjects and on various topics. We already have LCD TV, LCD Projectors, Digital Presenters and around 50 Computers. The institution has installed N-LIST/INFLIBNET software in the library for easy internet access to educational material. This software is very useful for research scholars, teachers and students. Physical Infrastructure: The institution has 20 well-furnished spacious digital classrooms with green boards. LCD Projectors are fitted in almost all the rooms. The institution also has well-furnished computer laboratory, language laboratory, rich library, reading room, well equipped Gymnasium to facilitate and encourage the staff and the students to enhance the quality of education. The institution has separate class rooms for Junior and Degree college with separate buildings for each. The institution has around 100 computers. Internet facilities are also available for the students and the staff. The institution has Wi-Fi. The institution has Arts and Commerce faculties at degree level and hence we do not have Animal House and Botanical garden. CCTV cameras are

	<p>installed in all the class rooms and in the corridors for the safety and security of the students and to keep an eye on their activities. Fire extinguishers are also installed on both the floors of the institution. For research and teaching-learning, the institution has a moderately good library with the latest books/Encyclopedias/CDs/DVDs and several volumes of Periodicals, magazines and Journals.</p>
<p>Research and Development</p>	<p>The institution encourages the faculty members for undertaking research work. Almost all the teachers are highly educated and are already Ph.D. hold and majority of them are Ph.D. supervisors. The institution constantly motivates them to undertake Minor and Major projects. The institution provides all possible facilities like computers, internet facility, Xerox, Library, leave to carry out their research work. A Research Committee has been formed by the institution to facilitate and monitor research related activities. It collects information about funding agencies and assists in the preparation of research proposals. It encourages teachers and students to involve themselves in research activities such as publication of research papers, chapters, paper presentations and sending proposals for Minor/Major Research Projects to the UGC. The students of BCCA-III and MCM-II have to submit their dissertation. In this way the institute motivates the faculty the students to enhance their research related skills and update their knowledge to keep pace with the new trends in the education. The institution also publishes a Half Yearly National Peer Reviewed Research Journal Knowledge Resonance for multidisciplinary studies. We call for papers from the esteemed members of the journal. The committee members scrutinize the papers and ultimately publish them.</p>
<p>Examination and Evaluation</p>	<ul style="list-style-type: none"> • Continuous evaluation through different methods like internal assessment, Unit tests, surprise tests, class tests, home-assignments, presentations, projects etc. • College exam Answer sheets are evaluated then distributed to students and discussed the mistakes committed by them. • Almost all the faculty members are actively involved in the University work such as framing the question papers and assessment of the answer papers. • Transparency is maintained in evaluation process. • Examination committee ensures smooth conduct of examinations. • The end semester examination question papers are set by Nagpur University. • The practical examination is conducted with internal and external examiners appointed by the University.
<p>Teaching and Learning</p>	<p>Teaching-learning is the most important aspect of each institution and hence constant efforts are taken to improve it in order to achieve the desirable change in the progress and the quality of education. • Highly qualified and dedicated</p>

	<p>faculty. • Healthy interaction between students and faculty that goes beyond the classrooms. • A learner centred strategies such as group discussion, debates, brain-storming sessions, seminars and interactive sessions are used. • Adaptation and inclusion of modern teaching-learning technology such as LCD, Power Point Presentations, Computers, lap-tops, CDs/DVDs etc. • Teacher Ward Tutorial System for additional help. • Well-equipped library for both faculty and students. Excellent collection of rare and latest books and journals. • Regular feedback from students to improve teaching and learning methods.</p>
Curriculum Development	<p>• The University syllabus and examination pattern is strictly followed as the institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. • The institution follows a systematic teaching methodology. An Academic Calendar is prepared in the beginning of every session. • The academic portion is taught according to the syllabus and the Heads of each department monitor the completion of syllabus from time to time. • To make teaching-learning more meaningful and interesting for students, modern teaching equipment like LCD is used. LCD projectors and Green Boards are fitted in almost all the class rooms. • The teachers follow continuous evaluation methods by conducting surprise tests, class tests, home-assignments etc. • Examination Committee ensures smooth conduct of examinations. • Almost all the faculty members are actively involved in the University work such as framing the question papers and assessment of the answer papers. The Head of the Institution also supervises and interacts regularly with faculty members for effective planning and implementation of curriculum.</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution tries to go paperless as far as possible. The college Website is updated and upgraded time to time. All faculty members upload the notices of the programs or events to be organized in future in advance so that all the stakeholders get the information about the same and then upload the detailed report of the program with photographs. The teachers are provided the link of Google Diary where they have to submit their daily work report in the Google form. Audio Visual Aids and other tools such as computers, OHPs, tape recorders, LCDs are provided to the teachers for improving teaching practices. The well-equipped Language laboratory of the institution helps making the language teaching more effective. L.C.D. projectors are fitted in all the class rooms and teachers are encouraged to use them to make the teaching-learning effective and interesting.</p>

Administration	The College makes continuous efforts to go paperless in its entire administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments. The administrative office is fully computerized. The administrative staff has been given formal training to understand the technicalities pertaining to the working on computers. Biometric attendance system is used for the staff.
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the institution. Advanced software is used to keep scanned documents, e-filing and budget transactions accurate. Management checks, verifies and guides the finance and accounts section time to time. The office and accounts sections are fully computerized. The college accounts are maintained through Tally. Salary bills are sent online. Computerized slips are provided on demand.
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Notices are uploaded and feedback forms are provided on the website to the students. Besides, online messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created whatsapp groups to inform and to post updates and news related to academic and official documents.
Examination	College conducts Semester-wise examination smoothly. The seating arrangement of the students is provided online to avoid chaos and confusion on the examination days. This also saves time and controls stress of the students during examinations. Notices related to exams are also posted and updated on priority basis. Thus the Chief Examination Officer and examination committee ensures transparency and quicker methods of conducting examinations. Besides, the marks of the internal exams and semester exams are also sent to the University online.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. D.V. Naik Dr..Vaishali	One day National Conference organized by IQAC, Renuka College, Nagpur on 28/11/2018	.	1700

Meshram[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	healthy life by shri.Hemant kalikar healthy life by shri.Hemant kalikar	healthy life by shri.Hemant kalikar	25/08/2018	25/08/2018	28	15
2018	Meditation pranik healing and stress management by shri.Shrikant kanhere	Meditation pranik healing and stress management by shri.Shrikant kanhere	25/08/2018	25/08/2018	28	15
2018	New guidelines adopted in July 2017 by Dr.savita Deogirkar	New guidelines adopted in July 2017 by Dr.savita Deogirkar	22/10/2018	22/10/2018	28	15

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on SSS	19	05/03/2019	05/03/2019	01
Faculty Development Programme for New NAAC Methodology (RUSA and RTMN University)	1	04/12/2019	06/12/2019	03
Orientation course by Prof. Vinod Khedkar	1	02/02/2019	28/02/2019	28
Refresher course by Dr. Pritee. k. Umathe	1	25/07/2018	14/08/2018	21

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Casual Leave/Medical Leave • Duty Leave wherever applicable • Maternity Leave • Medical reimbursement for specified diseases as per the Govt. of Maharashtra rules • General Provident Fund • A Gym 	<ul style="list-style-type: none"> • Casual Leave/Medical Leave • Duty Leave wherever applicable • Maternity Leave • Medical reimbursement for specified diseases as per the Govt. of Maharashtra rules • General Provident Fund • A Gym 	<ul style="list-style-type: none"> • Scholarships • Freeships • Book Bank Scheme • Student Welfare Scheme • Life Insurance Scheme • Trained and Professional Counsellors are made available on campus. • Career Guidance Cell Placement Cell • A Gym

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The external audits are being conducted by the Chartered Accountant appointed by institutions Management Bodies. In an external audit the chartered accountant examine the trust deed and Regulation, minute of meeting of managing committee, resolution affecting accounts, the Decision regarding operation of bank account and sanctioning expenditure. An external auditor check name entered in student fee collection file for each month with respective classes and test the amount charged from that student and total up the various column of fees register. An auditor check all types of receipts of institution with their proper documents and All types of expenditure with their supporting documents for example voucher, purchases Invoice, purchase order etc. After completion of audit auditor prepare necessary financial statement attached with his signature, that financial statement are submitted to respective government department.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

No Data Entered/Not Applicable !!!

No file uploaded.

6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes			
Administrative				

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

The college has Parent-teacher Association. The convener of this cell organizes meetings of parent and teacher twice in an academic session. The parents discuss the problems and difficulties related to their wards and give valuable suggestions. The parents attend the meetings in large numbers. They are also informed about the facilities available for their wards. The last meeting was organized on 17/09/2019. 1. information to the parents was shared about cultural activities, debate competition, dance Competition and about Sports Event . 2.The demand for uniform was implemented. we informed parents about there wards weakness in studies, absenteeism. 3. The parents express their satisfaction about the quality of education and teacher guidance.

6.5.3 - Development programmes for support staff (at least three)

1. Dr M.K.Umathe College has organized professional workshop for coral draw Photoshop from 3.5.2019-17.5.2019The professional image-editing standard and leader of the Photoshop digital imaging line Adobe Photoshop software, the professional image-editing standard and leader of the Photoshop digital imaging line, delivers more of what you crave. Put the power of Corel DRAW Graphics Suite X5 behind your ideas and make a bold impact across any media. This versatile graphic design software packs everything you need to strengthen your visual communication into one tightly integrated suite with vector illustration, page layout, photo editing, tracing, web graphics and animation tools. From web graphics and flash animations, to logos, car wraps and sales tools if you can dream it, you can design it with CorelDRAW Graphics Suite X5 2. A Non-Teaching Staff Training workshop was organized on 15.4.2019 to impart training on centralized

campus Management system by Mastersoft. The new CCMS 3.0 Cloud Enterprise Resource planning is introduced which supports latest technologies like online payments, computerization of all administrative activities. This module computerizes complete admission and fees process. 3. Health care Programme for Staff Students More Dr.M.K.Umathe College has conducted Health Checkup camp of BONE MINERALDENSITY in the College premises on dated 20.04.2018 at 9.30AM to 1.00 PM for Teaching non Teaching Staff, Students at college Premises .The Medical camp was conducted successfully by the team of Nutrition advisors and about 35 participants availed the benefit of the camp. The advisors also advised early signs and symptoms, Prevention, calcium intakes and source of food to avoid bone deterioration and suggest supplements to avoid osteoporosis disease. The Following team of Nutrition Advisors has made the programme successful. Mrs.Bharti Doundrikar Nutrition Advisor Mr.Milind Bhombe Nutrition Advisor Mrs.Varsha Bhombe Nutrition Advisor Mr.Nitin Wathore Nutrition Advisor Mrs.Priya Wathore Nutrition Advisor worked hard for the success of the program.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

No file uploaded.

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

No Data Entered/Not Applicable !!!

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total Unit 12667 From Solar -130 1.02 April-18 to March 19

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	0
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	0
Any other similar facility	Yes	6

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	17/01/2019	1	'Debate Competition'	25 pairs of students from various colleges from Nagpur university participated in the debate competition and the winner was announced at the end of the event.	50
2019	1	1	03/08/2019	1	'Vruksha-	Importance of trees	100

					Ropan' activity	
2019	1	1	26/11/2019	1	'Matdaar Jagruti Abhiyan'	Importance of democracy and Right to Vote to elect the better government.
2019	1	1	02/10/2019	1	'Swachata Abhiyan'	Points on Clean, Healthy and Green environment were discussed in the Rally.
2019	1	1	28/08/2019	1	'Ekankika Spardha'	7 dramas of different colleges across Nagpur participated and various winners were announced at the end of the events.

[View File](#)

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation programme	03/08/2019	03/08/2019	100
Seed boll making activity (Vasundhara Parivar Nagur)	08/06/2019	08/06/2019	200
Making eco-friendly Genesh murti	18/03/2019	28/03/2019	25
Participative in water foundation programme at Bangdapur	05/05/2019	05/05/2019	80
Participative in water foundation programme at Bangdapur	18/05/2019	18/05/2019	80
Participative in water foundation programme at Bangdapur	26/05/2019	26/05/2019	80
Tobacco, pan masala Ban in Campus premises.	26/06/2019	26/06/2019	56

No file uploaded.

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastics Banned 2) Green Campus 3) Dust Pollution free Campus. 4) Maximum Paperless Work 5) Use of Solar System For power consumption. 6) Rain Water Harvesting

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

I st Best Practice Dr. M. K. Umathe College Nature Club is established on 27th December 2018 on the occasion of Death Anniversary of Founder President Dr. Maltitai Umathe . Dr M. K. Umathe College is a Reaccredited by NAAC with B is approved by Govt. of Maharashtra and affiliated to RTM Nagpur University located at the outskirts of a newly developed area of the West Nagpur. It offers the best education in the field of Commerce, Management, Computer Science, and Arts Social Sciences. The college runs under the aegis of Satimata Shikshan Sanstha, Nagpur, which is registered under the Societies Registration Act. The Dr. M. K. Umathe College authorities have established Dr. M. K. Umathe College Nature Club for environmental education, conservation and protection of biodiversity on the campus. It is the center for nurturing of knowledge, enlisting the co-operation of volunteers and the inflow plough of new ideas and their implementation. • To sensitize, create awareness, motivate and educate students about environment conservation • New Tree plantation, Power point presentations on Ecosystem • To conduct Field Trip activities • To conduct Exhibitions on Environment • Environmental Cleanliness • To conduct slogan competitions, drawing competitions for school • Children with prizes for the winners. • To organized Adventure Activities • To organize Snake and Dog Bite Awareness Programme • Environment Education Camps • Animal Welfare Activities • Bird Call Video Recording Nature Club: Activities Held in College Campus "Green College Campus" Green College campus has been done to understand flora, fauna and green environment of the campus. The Dr. M. K. Umathe College Nature Club organized "Green College Campus " on 28th March 2019. The main objective of this activity is to make our college campus to green in the summer season. The temperature of the Nagpur city has been growing rapidly so we try to make our college environment feel to free work. Various categories of green plants are planted in different department of college campus on this occasion. These are the plants of oxygen banks and keep environment pure and clean. Nature Club Future Plans Water Well will be covered, introduction of Tortoise, Terrapin/Mud Turtle, and Local fish to Water Well for cleaning. Development of Green belt, Mound formation to develop natural micro habitat Survey of the plant species Age and height, etc. (GBH: Girth of the Breast Height) Survey of migratory birds Bird Call Video Recording Open Butterfly Garden Conservation and Development of Medicinal Plant Garden II nd Best Practice Visit to an Orphanage The teachers and the students of B.A - I. Dr. M. K. Umathe

College, paid a visit to shri, shraddhanand Anathalaya, shraddhanand peth. Nagpur at 10.30 am. On 9 April 2019. This visit proved to be a life-changing experience as it was filled with emotions and sentiments. Orphanages are an important of our society. As they give children the kind of upbringing they need regardless of their family situation. Too often children find themselves in a situation where they dont have parents to take care of them. That is why people especially students need to visit orphanages more often to realize how lucky they are and will understand the beautiful and invaluable of bond exist between family members such visit help to strengthen such bonds. The care-takers took her to one the round to the Orphanage. Small girls greeted us with wide smile on their faces the caretaker informed that the Orphanage completed 93 years. She also informed that there are nearly 13 members in the sanstha who look after the functioning of the said Orphanage. The kids who are adorned by parents or those who dont have parents range from. The children from all age group i.e. from 1 day to 65 years are admitted in the Orphanage. Couples who cannot have children due to some reason adopt children from this Orphanage. Such procedure was going on when we reached there. The girls who are tums in 18 and above are shifted to the Swa-Adahar group. The caretaker also informed us that the training is also provided to them in order to make them independent. The girls seemed very social and have the self realization and social responsibilities. She also stressed upon the fact that those children who story with their parents. Around 25 students along with Dr. Ujwala Salve, Dr. Kalpana Tekade and Dr. Vaishali Meshram visited the Orphanage.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://umathecollege.org/nature-club/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution has always strived to provide and create an innovative educational structure and to transform students into professional gems. It has clear Vision to develop potential and obtainable dynamic creativity, skill and knowledge of individuals to meet the prerequisites for global standard by extending the benefits of education to the socially, economically and educationally backward sections of the society. To impart qualitative and value based education to develop potential and obtainable dynamic creativity, skill and knowledge of individuals to meet the prerequisites for global standards to extend the benefits of education to the socially, economically and educationally backward sections of the society. To impart qualitative and value based education to develop potential and obtainable dynamic creativity, skill and knowledge of

individuals to meet the prerequisites for global standards. • To impart latest knowledge through curricular and extra-curricular activities. • To develop all round personality of the students and to prepare better and responsible Indian citizens. • To implement new education policies. • To teach good management and business skills. • To improve and enhance students cultural, social and educational awareness, abilities and skills. • To provide ideal educational environment with a view to transform students into responsible citizens. Our thrust and Approach towards education is : • To endorse values of theoretical understanding of respective subjects. • To carry out regular laboratory practice to obtain practical skills. • To provide enthusiastic support for building self confidence. • Promoting basic values of educational social understanding. • Developing all round progress with continuous evaluation in academics co-curricular activities, emphasized efforts on regular classes, Class tests exams. • Providing introduction towards professional fields by experts of IT the Management world. • To promote sports athletic talent of the students.

Provide the weblink of the institution

<http://umathecollege.org/>

8.Future Plans of Actions for Next Academic Year

No data enetered!!!