



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DR. M. K. UMATHE COLLEGE

**LOKSEVA NAGAR, BHAMTI RING ROAD
440022**

www.umathecollege.org

SSR SUBMITTED DATE: 27-04-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Satimata Shikshan Sanstha's Dr. M.K. Umathe College, Nagpur was started in 1984 by Late Dr M.K. alias Annasaheb Umathe and Late Dr. Maltitai Umathe, with the noble aim of extending the benefits of education to the socially, economically and educationally backward strata of society. Since its inception, all the office bearers of the institution have been religiously pursuing this noble aim. At the beginning, the college had to face several problems but the unflinching determination of its founder members made its survival possible. Financial constraints and infrastructural handicaps slowed down its progress. Taking into stride these constraints and handicaps, the institution continued its steady march towards gradual growth and success. From its humble beginning, the institution has transformed itself into a modern and well equipped one. The college was accredited by the NAAC with 'B++' grade in 2017 (IInd Cycle).

The institution has highly educated, skilled, devoted, and sincere faculty members who are committed to work for holistic development of students and to take the institution to new heights. From B. Com. in 1984, the institution now offers B.A., B.Com. (Computer Application), M.A. (Marathi), M.A (English), M. Com., and M.C.M. The institution has the University recognized Centre for Higher Learning and Research in English. The e-Learning Platform Google Classroom is used to promote blended learning in the college.

Apart from the main building, the institution has two more separate buildings where the MCVC courses and Arts, Commerce and Science Junior College are run successfully. The institution has 20 spacious, well-ventilated, well-furnished digital classrooms with green boards and LCD Projectors, a well-equipped Gymnasium, Computer Laboratory with 74 computers, Canteen, girl's common room, and Home Economics Laboratory. We have a separate well equipped English Language Laboratory which is now in dormant state since Covid-19 Pandemic but we will make it functional very soon.

CCTV cameras are installed everywhere for the safety and security of girl students. For research, we have a moderately good library with the latest books/ encyclopedias/CDs/DVDs and several back-volumes of periodicals and magazines. The institution is a registered member of N-List developed and managed by the INFLIBNET.

Vision

- To provide and create an innovative educational structure and to transform students into professional gems.
- To develop potential and obtainable dynamic creativity, skill and knowledge of individuals to meet the prerequisites for global standards.
- To impart qualitative and value based education.

Mission

- To extend the benefits of education to the socially, economically and educationally disadvantaged and weaker sections of society.

- To impart latest knowledge through curricular, co-curricular and extra-curricular activities.
- To develop all-round personality of the students and to prepare better and responsible Indian Citizens.
- To improve and enhance students social, cultural and educational awareness, abilities and skills.
- To teach good management and business skills.
- To provide ideal educational environment with a view to transform students into responsible citizens.
- To provide best possible infrastructural facilities and a healthy and conducive teaching-learning environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- The institution has been extending the benefits of education to the socially, economically and educationally backward strata of society since its inception.
- We have a sensible Management.
- Well qualified and experienced teaching staff
- Digital classrooms and the campus is under the Surveillance of CCTV for the safety of girl students
- Good student strength with higher percentage of girl students.
- A 'zero-tolerance policy' towards sexual harassment
- University recognized Centre for Higher Education and Research in English
- Well-equipped laboratories
- Certificate Courses in Spoken English/Functional English and Fashion Designing
- Organization of a good number of Conferences, Seminars, Webinars, e-Conferences, Workshops, Faculty Development Programmes and invited talks for the benefit of teachers and students
- A good library with the latest books/encyclopedias/CDs/DVDs and several back-volumes of periodicals and magazines and intra access to e publications via INFLIBNET.
- An active Internal Quality Assurance Cell (IQAC) that plays a central role in the monitoring, augmentation and sustenance of the overall quality of the institution
- The Career Guidance and Placement Cell constantly provide a vibrant platform to meet the different needs of students for employability.
- Publication of books, edited books, chapters in books and research papers in UGC Care Listed and refereed peer review journals of repute.
- Faculty members engage in development of e-content, new curriculum development
- Well-equipped Gymnasium for the staff and students to improve their health
- Distant Education Centres like YCMOU
- Formed college Clusters with various colleges of Nagpur and neighbouring districts
- Registered Alumni Association

Institutional Weakness

Institutional Weakness

- Infrastructural Constraints
- Financial Constraints

- No Departmental Libraries
- Poor intellectual background of the Students
- Less Industry collaboration
- Need to initiate exchange programmes and collaborations with other institutions and universities
- Need to fill vacant posts on priority basis
- Encourage innovations and patents

Institutional Opportunity

Institutional Opportunity:

- Ample scope to promote the use of Technology in teaching-learning process
- To set up Departmental Libraries
- To contribute in National Development by building the capacity of Students and provide them more opportunities of placement
- To organize more Skill Development Programmes to enhance students' employability
- Organizing more curricular, co-curricular and extra-curricular activities for students to showcase their talent, boost their self-confidence and inculcate good moral values among them to create a more harmonious and peaceful world
- Remedial coaching for slow learners
- Organization of offline/online seminars and workshops for students for their overall development
- Can introduce more degree, diploma and certificate courses
- Can improve the number of quality research papers, books and chapters in the books
- Effective utilization of alumni for quality enhancement and Placement
- To sign more MOUs with other institutions and organizations for student and teacher exchange programmes, research, and employment opportunities
- To make English Language laboratory active again
- Faculties can try for post-doctoral degree

Institutional Challenge

Institutional Challenges:

- Non-friendly attitude towards English
- The students are from the socially, educationally and economically weaker strata of society so there is a challenge of meeting their day-to-day educational and personal needs
- Poor intellectual background (Mediocre students), lack of motivation and lack of self-confidence
- More working students due to their low financial status
- Financial and Infrastructural constraints
- To speed up the filling up of vacant positions
- To obtain grants and funding from other Funding agencies for pursuing Major/Minor Research Projects
- To attract students to take admission in B.A and B.Com programmes in Marathi medium

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Extending the benefits of education to the socially, economically and educationally weaker sections of the backward localities of Bhamti-Parsodi and their adjoining areas was the sole aim and principal motivating factor behind the establishment of our college since its inception. We have students from the aforementioned strata of society and it is our constant endeavour to provide them with the best possible facilities and services like better infrastructure, free internet access, fee concession, Book Bank Scheme, etc.

The IQAC with the teacher-in-charge(s) of all departments plan well in advance for timely curriculum delivery and prepares an Academic Calendar to ensure smooth and effective functioning of its teaching and administrative processes. Each teacher prepares his own teaching plan according to the syllabus and time-table. It is ensured that all the curricular, co and extra-curricular activities are held smoothly and students are getting benefitted from holistic education being offered in the institution. The institution offers Certificate Courses in Spoken English, Functional English and Fashion Designing as per UGC Scheme to enrich the curriculum provided by the University.

Sensitization of students pertaining to issues like Gender, Human Values, Professional Ethics and Environment and Sustainability is crucial. The university has integrated them into the curriculum in order to sensitize students to such issues ensuring students' growth as sensitive and sensitized citizens of the country. Special guest lectures, workshops and conferences are also organized to bring awareness and improve the holistic growth and development of students.

The teachers follow continuous evaluation methods by conducting surprise tests, class tests, home-assignments etc. to ensure successful learning outcomes. To ensure effective curriculum delivery, the faculty continuously upgrades their knowledge and technical skills by using ICT tools, by participating in FDPs, presenting research papers in conferences and also by publishing their research articles in UGC Care Listed and National / International Peer Reviewed Journals.

The faculty members are the regular Paper Setters, Paper Moderators, and Examiners of specific papers of the University.

Parent-Teacher Meetings are conducted twice in an academic session to discuss their ward's progress.

Teaching-learning and Evaluation

The institution has diverse student community and all the possible efforts are made to give personalized attention to all learners. As the traditional methods of teaching are integrated with the modern technology, the teacher-centric process has shifted to student-centric process. Slow learners are assisted through Remedial Coaching and Teacher-Ward Tutorial System. Educational tours and field visits are arranged every year to give field experience to students. Experiential learning through NSS is also given. They are engaged in experiential learning, participative learning and problem solving.

Besides, the institution has ICT enabled smart classrooms, computer software packages, e-resources in the college library and a Wi-Fi enabled campus to provide a more meaningful and enhanced learning experience.

Internal Assessment is conducted as per the guidelines given by the university. Teachers conduct Unit Tests, Class tests, Test examination and give home assignments as a part of the continuous evaluation. Both summative and formative evaluations are resorted to in order to measure the student achievements. The institution ensures transparency in the internal assessment and attendance marks and addresses grievances of students if any. After the evaluation the complete feedback and suggestions are given to student to give him a chance to score good marks. Students are given career guidance and academic counseling.

Teachers ensure the optimal and extensive use of library and encourage students to issue books from the rich library resources. They are asked to make proper use of the library resources - both books and e-learning resources. Consequently, the number of students who visit the library has considerably increased.

There are vacancies in the institution due to superannuation of the former teachers. The faculty members are selected through the interviews conducted by the duly constituted selection committee and as per the directives of the Government, the UGC and the University. The committee gives priority to well qualified and competent candidates.

Feedback forms are issued to students, the filled in forms are collected and studied analytically. The IQAC then calls a meeting of the teachers, communicates the feedback obtained from the students, discuss their shortcomings and suggest corrective measures.

Research, Innovations and Extension

The institution has entered into the collaboration with some renowned institutions of Nagpur and College Clusters are formed. Various collaborative initiatives have been taken. The National/ International conferences, Seminars, Workshops, Virtual Webinars, FDPs and guest lectures are organized. We are trying to collaborate and interact with some NGOs and organizations.

The institution has University Recognized Centre for Higher Education and Research in English sanctioned recently in March 2023. The research activities have been gradually gaining momentum in our institution and hence a Research Committee has been formed by the institution to facilitate and monitor research related activities. It collects information about funding agencies and assists in the preparation of research proposal. The Research Committee is chaired by the Principal and the other three faculties who are quite good at research activities.

Teachers actively participate in conferences, seminars and workshops. They have written and published more than 100 research papers in journals and proceedings after the last accreditation. There are 2 Ph.D. guides/supervisors (including Principal) in the institution and others have applied for supervisorship. Besides, we do have collaboration with the well-known University YCMOU, Nasik for distance mode education. Several students have completed their degree courses through distant mode so far.

The institution also has an efficient NSS Unit which undertakes various activities and organizes one week residential camps in remote villages in order to inculcate good values and habits in students and to make them aware of their duties and responsibilities towards community and the nation. Various awareness programmes on health and hygiene related to women are organized by the Women Cell and Cultural Committee.

The Alumni Association and PTA Meet are held in the institution regularly in order to obtain their perception on overall performance and quality of the institution. The institution has an active Placement Cell which takes

special efforts for the placement of the students.

Infrastructure and Learning Resources

The institution has always ensured that the available infrastructure is in line with the academic growth. Since the institution is housed in rented premises the management is trying hard to provide adequate infrastructure. The institution maintains infrastructure with financial assistance from the management. Despite this, the institution has a Perspective Plan based on which we try to provide proper infrastructural facilities like girl's common room, library, language laboratory, gymnasium, computer laboratory, Home-Economics laboratory, canteen etc. to facilitate effective teaching and learning.

First aid facilities are available and when needed the college aids casualties with hospitalization. The management has bought a new land and we, therefore, are planning to construct our own building very soon. Apart from the main building, the institution has two more separate buildings where the MCVC courses and Arts, Commerce and Science Junior College are run successfully. The institution has 13 spacious, well-ventilated, well-furnished digital classrooms with green boards and LCD Projectors and around 74 computers in the main building.

Tutorials are given in the classrooms after the regular classes. We have a separate well equipped English Language Laboratory which is in dormant state now but will be made functional soon. CCTV cameras are installed everywhere in the corridors and the classrooms for the safety and security of the girl students.

For research, we have a moderately good central library with the latest books/ encyclopedias/CDs/DVDs and several back-volumes of periodicals and magazines. The institution is a registered member of N-List developed and managed by the INFLIBNET.

The institution emphasizes on the overall development of the students and hence provides facilities for extra-curricular activities. The institution not only encourages the students to participate in intra and inter-collegiate Sports competitions but also provides them financial assistance and necessary kits. The Director of Physical Education looks after all the sports activities.

The Infrastructure Maintenance Committee takes care of the maintenance and upkeep of the infrastructure facilities and equipment of the college.

Student Support and Progression

The institution supports the students in every possible way to improve their performance in academics as well as in their personal life. Students belonging to the backward strata of society have always been given preference in admission. The Prospectus of the institution issued to the students at the time of admission containing comprehensive information on admission procedures, courses offered, examination fees structure, available scholarships and facilities, prizes and incentives, list of teaching and non-teaching staff and rules and regulations.

Financial assistance is available in the form of scholarships and freeships to the disadvantaged groups of students including SC, ST and OBC categories, lower income groups, children of school teachers, open merit scholarships and college open merit scholarships are available. Several needy students are engaged in

remunerative jobs even while pursuing their studies.

Special efforts are made to minimize the dropout rate. If a student finds a course difficult to cope with, the institution provides him the facility to switch over to other stream and adjusts the fees. Apart from regular classes free personality development and spoken English classes are also held in the institution frequently.

We do have a **Career Guidance and Counseling Cell** under which the guest lectures and workshops are organized for the students who want to appear in various competitive exams. Various State level and National level Webinars on Competitive Exams in different subjects are held for the benefit of students. The institutional library has a good collection of books for competitive exams, Newspapers, Employment News etc.

The institution has **Internal Complaint Cell** especially for prevention against sexual harassment of girl students. We are glad to inform that since its formation no such complaint has been received.

The institution also has the **Grievance Redressal Cell** which collects written complaints about grievances of the students and the staff. The suggestion boxes are mounted in the premises.

A wall magazine entitled 'Samvad' is published every year. Teachers with the help of class representatives scrutinize and finalize the articles of students to be displayed.

The institution collects feedback from the graduates in a designed format and is used to initiate corrective measures.

Governance, Leadership and Management

The institution has a Governing Body which is responsible for policy decisions. The College Development Committee (CDC) is formed according to the provisions of the University in order to manage the day-to-day functioning of the institution. There are various committees for Examinations, internal assessment, time-table, discipline, N.S.S, cultural activities, magazine, sports, library, Grievance Redressal and Academic Calendar to monitor the different aspects of the institution. The principal acts as a link between the Management and the staff, teachers and students. He, in consultation with the management and with the help of senior staff members chalks out plans and activities to be undertaken to improve the overall functioning of the institution.

The management ensures that a healthy atmosphere prevails in the institution. All the staff members are treated with due respect and nobody is discriminated against. The management remains considerate towards the demands and expectations of the teachers and other staff members. The management encourages teamwork in the organization. The institution administration works in accordance with the academic calendar prepared by the University. Besides, the teachers prepare a separate academic calendar mentioning the details of unit tests and preliminary examinations; the list of different activities to be carried out under the extra-curricular activities is also prepared.

Data and information received both orally and through complaints, suggestions and feedback from the staff, the students, parents and the alumni are analyzed and the data is used for decision making and performance improvement. Collected information is scrutinized, suggestions are incorporated and deficiencies and shortcomings are rectified.

Recruitment of faculty is done as per the norms of the University. Advertisement regarding vacancy is published in all leading newspapers and applications from qualified candidates are invited. The college retains the faculty by providing maximum benefits under the prescribed norms of the University.

Grant in aid, UGC grants and N.S.S grants are the budgetary resources utilized to fulfill the institution's mission and offer quality programs. The accounts are audited regularly. External audits are conducted in accordance with the accounting standards prescribed by the institute of Chartered Accountants of India.

Institutional Values and Best Practices

The institution has started several innovative practices for smooth functioning of the institution. The following are the major Innovations which contributed to the quality enhance process of the institution.

1. **Teacher-Ward Tutorial System:** Every year under this system the teachers adopt 20 students. Special attention is paid to their studies and made sure that their results and overall standard is improved.
2. **Feedback Mechanism:** The institution takes feedback from all the stakeholders in order to find out the efficacy and the lacunas in the curriculum, teaching-learning, teacher's performance and the infrastructural facilities.
3. **Computerization of Administrative Block:** The administrative office is fully computerized.
4. **Academic Innovations:** The institution organizes Quiz, debate, elocution, group discussions and brain storming sessions for the students. Leadership training is given to students for anchoring, delivering speeches, organizing programmes etc.
5. **Use of educational CDs and DVDs:** Learner-centred mode of teaching and involving students in all the tasks related to the academics.
6. The use of modern technology in teaching-learning activity.
7. Educational Tours are organized every year.

Best Practices:

The institution follows various best practices religiously. They are as follows:

- Student Welfare Scheme
- Meritorious students are given the honour to unfurl the National Flag on 15th August and 26th January.
- Provide a classroom to the children from economically weaker sections of the society in the evening for three hours for study every day.
- Meditation classes and Yoga are organized for the staff and the students.
- Use of ICT for the Enhancement of Teachers and Students
- Book Bank Scheme for economically backward students
- Putting up Suggestion/Complaint Boxes for the students in the College Premises.
- Programmes on career guidance and competitive exams.
- Book Exhibition for the students

- Guest Lectures by the eminent speakers from other colleges.
- The institution follows the practice of making the students aware of the great National leaders of India on their Birth and Death Anniversaries.
- UGC Sponsored Certificate Courses in Spoken English and Functional English for the Students.
- Wall of Humanity: Teachers and residents of the locality keep their unwanted clothes near wall for the needy
- Nature Club
- Ecofriendly Ganesha: making and selling

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Dr. M. K. Umathe College
Address	Lokseva Nagar, Bhamti Ring Road
City	Nagpur
State	Maharashtra
Pin	440022
Website	www.umathecollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	D. V. Naik	0712-2227062	9860228136	-	mku_rmc@yahoo.co.in
IQAC / CIQA coordinator	Sameer Naim	-	8983391596	-	sameernaim01@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	21-02-2005	View Document
12B of UGC	21-02-2005	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lokseva Nagar, Bhamti Ring Road	Urban	0.219487	881.091

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English,Marathi	720	304
UG	BCom,Commerce	36	HSC	English	660	121
UG	BA,Arts	36	HSC	Marathi	360	175
PG	MCom,Commerce	24	UG	Marathi	176	164
PG	MA,Arts	24	UG	Marathi	160	50
PG	MA,Arts	24	UG	English	160	23
PG	MCM,Computer And Management	24	UG	English	360	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				18			
Recruited	1	0	0	1	2	1	0	3	6	7	0	13
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	5	0	0	5
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	1	0	4	4	0	11
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	370	0	0	0	370
	Female	230	0	0	0	230
	Others	0	0	0	0	0
PG	Male	100	0	0	0	100
	Female	163	0	0	0	163
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	109	117	109	132
	Female	104	103	85	98
	Others	0	0	0	0
ST	Male	28	27	28	22
	Female	22	31	29	32
	Others	0	0	0	0
OBC	Male	198	214	218	214
	Female	175	176	166	181
	Others	0	0	0	0
General	Male	63	57	55	53
	Female	49	42	31	34
	Others	0	0	0	0
Others	Male	47	39	51	49
	Female	38	42	42	48
	Others	0	0	0	0
Total		833	848	814	863

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution follows the guidelines of the affiliated university. Multidisciplinary and Interdisciplinary courses are essential for the holistic education and are therefore integrated with the present curricula. The institution has the basic infrastructure to start new Multidisciplinary and Interdisciplinary courses. We have Choice Based Credit System and students have the liberty to choose subjects within the discipline.
2. Academic bank of credits (ABC):	After the implementation of NEP in the current academic year 2022-23, students will create a bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature. Students will also have multiple entry-exit options as per their

	requirements. The institution is trying to register students for the Academic Bank of Credits through Meripehchaan portal.
3. Skill development:	The institution has been continuously offering multiple opportunities for students to develop their skills with the changing needs of 21st century. The institution has already started three skill development certificate courses approved by the UGC. A three day workshop on Personality Development was organized for the students recently. A month long Certificate Course in ICT and Bajaj Finserv's Employability Skill Training are still going on. These Skill Enhancement Programmes enhance their preparedness for the world outside the college.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The curriculum that is being taught in the college gives students a thorough understanding of our rich cultural heritage, its language and knowledge systems.
5. Focus on Outcome based education (OBE):	Each programme has Programme Outcomes, Programme Specific Outcomes and the Course outcomes. Even Before framing the syllabus of any subject, the members of BOS of the university set the Programme Outcomes, Programme Specific Outcomes and the Course Outcomes of the particular programme first. The certain final outcomes are expected of students of a particular course at the end of the programme. As per the NEP 2020 guidelines, the affiliating university has developed new outcome-based curricula and started the implementation of the same.
6. Distance education/online education:	The institution offers UGC sanctioned courses in the regular mode (offline) only. Online tools such as Google Classrooms are used to supplement the traditional mode of teaching. The study material, tests and other educational videos are shared in the Google classroom. The students are asked to download the material from it. This blending learning enhances pedagogy. Online classes are conducted on Zoom platform and Google Meet during Lockdown. Exams based on MCQs were also held as per directives of the University during the lockdown. The college is the study centre for Post-Graduate and Under-Graduate Courses offered by YCMOU, Nasik. Classes are conducted during weekends and there is optimum utilization of college infrastructure to

accommodate students who are not enrolled in the regular mode.
--

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Electoral Literacy Club has recently been formed in the college. The ELC Members are as follows: 1.Chairman: Dr. D.V. Naik (Principal) 2. Coordinator: Dr. Vinod Khedkar Members: 1. Shri. Aman Varma (BA.I) 2. Ku. Dnyandevi Kanthale (BA.II) 3. Shri. Rakshit Deshmukh (BCCA.I) 4. Shri. Arihant Ahire (B.Com.III) 5. Ku. Roshni Kuril(B.Com III) 6. Ku. Akanksha Sahu (BCCA.I) 7. Vivek Khirgade (BA.I)
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members are appointed by the College. They are Student's coordinator: Ku. Rashmi Bopche (BA.II) Teacher Coordinator: Dr. Vinod Khedkar (Assistant Professor, Sociology) The college has functional ELC and the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	There was no formal ELC in the institution earlier. However, the formal ELC has now been formed. Various programs are held under the ELC. The voter registration of students was also done in the institution.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voter Awareness Campaign, A Voter Awareness rally was organized in the institution at 3/04/2019. Several students participated in it. A Guest Lecture on Voting was organized for students to make them aware of their rights and responsibilities towards society, their city and Nation.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college ELC has identified the students above 18 years and enrolled them for the electoral process. The enrolled students were provided form no. 6 for voter registration. The duly filled in application forms were then submitted to the local Tahsil office.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
814	849	836	933	974

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	18	18	18	15

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
40.84	50.07	67.04	69.77	65.64

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Dr. M. K. Umathe College, Nagpur is affiliated to Rashtrant Tukadoji Maharaj Nagpur University, Nagpur. The concerned Boards of Studies draft and prepare syllabi for all courses. The University syllabus is strictly followed and implemented by the institution.
- The institution follows the Academic Calendar issued by the affiliating University in the beginning of each academic session. It clearly delineates a schedule for teaching, examination, semester break and vacations. The University and the college academic calendars are uploaded on the college website.
- The IQAC with the teacher-in-charge(s) of all departments plan well in advance for timely curriculum delivery and prepares an academic calendar before the commencement of Academic Session to ensure smooth and effective functioning of its teaching and administrative processes.
- Each teacher prepares his own teaching plan according to the syllabus and time-table. It is ensured that all the curricular, co-curricular and extra-curricular activities are held smoothly and students are getting benefitted from holistic education being offered in the institution.
- The University syllabus and examination pattern is strictly followed. The academic portion is taught according to the syllabus and the Heads of each department monitor the completion of syllabus from time to time. In addition to this, the Head of the Institution also supervises and interacts regularly with faculty members for effective planning and implementation of curriculum.
- To make teaching-learning more meaningful and interesting for students, modern teaching equipment like LCD is used. LCD projectors and Green Boards are fitted in almost all the class rooms. This teaching aid is used by teachers to make learning more interesting and to facilitate effective understanding of the subjects by creating interactive atmosphere in the class room. Class notes are provided to the students by teachers.
- Various classroom teaching methods based on diverse needs of different subjects are used such as Chalk and Board, ICT-enabled teaching-learning method, seminars, quiz, class notes, assignments, PPT presentations, videos, etc. are used for effective curriculum delivery.
- Webinars, workshops, Soft Skills Development and Personality Development Programmes and guest lectures are organized for students to brace them up for the present and future challenges. These activities prove very much beneficial for the overall development of the students and help them acquire new skills. They are trained with the interview techniques to help them to get through various screening processes and interviews.
- Educational tours and interaction with experts from industries and various walks of life are organized regularly.
- For conducting Continuous Internal Evaluation, teachers prepare their teaching plan, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities in mind.
- The teachers follow continuous evaluation methods by conducting surprise tests, class tests, home-assignments etc. and the performance of each teacher is monitored informally by the Heads of each

Department and the Principal.

An Inter-Collegiate Debate competition and an Inter-Collegiate One Act Play competition are organized every year to provide a platform for student to showcase their talent

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 4.63

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	63	79	62

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

- The institution does not have any direct role to play in bringing innovation in curricular design and transaction as it is affiliated to RTMN University, Nagpur. However, the curriculum prescribed by the University reflects sensitivity to issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and has integrated them into the curriculum in order to sensitize students to such issues ensuring students' growth as sensitive and sensitized citizens of the country. The institution takes utmost care of extending value based and quality education.
- Professional ethics and gender are integrated in the UG and PG syllabus of English and Commerce. Human values are also integrated in the syllabus of English, Marathi, Commerce and Sociology. As far as the issues related to Environment and Sustainability are concerned, the University has made Environmental Science subject compulsory for the students of the Second Year B.A. and B.Com. in order to create awareness about environment. The lessons on the famous personalities like Padma Shri Jadev Payeng who is an environmental activist, is also popularly known as Forest Man of India, are prescribed in the syllabus.
- The core and elective papers at postgraduate level like 'Literature and Gender', 'Cultural Studies', 'Indian Diasporic Fiction', 'Dalit Literature', 'Indian Writing in English', 'Indian Writing in Translation', 'Trauma studies and Literature', 'Pandemic Studies and Literature' are based on crosscutting issues like gender and human values.
- The institution organizes various curricular, co and extra-curricular activities for students on different pressing issues related to society and nation.
- The Women cell deals with various gender related critical issues pertinent to women as a part of community service. The cell organizes various awareness programmes on the issues of women interest like creating awareness about their rights, dowry, female feticide, care to be taken by the girls, the legal help available in the cases of molestation, importance of women education, personality development, job opportunities and health related issues. In almost each programme, an emphasis is given on women empowerment and need of self-protection.
- In view of the widespread human rights violations and exploitations, it has become imperative for institutions of higher education to make their students aware of their legal and constitutional rights as these institutions are places where the future pillars of the nation are shaped who later become responsible citizens. The institution organizes guest lectures on Human values. The remarkable deeds of the great national personalities are commemorated on their Birth and Death Anniversaries to inculcate their thoughts among the students.
- The N.S.S organizes Cleanliness and tree plantation drives, rally etc., celebrates World Environment Day and World Nature Conservation Day are organized at college campus and in remote villages. Street plays are organized to create awareness about de-addiction, literacy drive, health awareness and superstition.
- National level Webinar on "Covid-19: Issues and Challenges for Future Environment" was organized on 1st July, 2020 to spread awareness among the people about the positive and negative effects of Covid-19 on the lives of people and on environment.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Response: 5.65

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 46

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 35.71

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
814	849	836	933	974

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2500	2420	2420	2500	2500

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 61.75

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
728	739	719	791	833

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1250	1210	1210	1250	1250

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 42.84

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

- Our institution is committed to the holistic development of students by engaging them in experiential learning, participative learning and problem-solving methodologies to enhance their learning experiences. Students are encouraged to widen their learning horizons beyond the curriculum and classrooms to outreach programmes via hands on experiences with the community at large.
- The institution firmly believes that the students should always be at the center of teaching-learning process. To make learning more student-centric, the institution has provided new innovative technology to all the teachers to support their teaching material in addition to “Chalk and talk” method. Green Boards, Computers, Educational CDs, PowerPoint facilities, OHP, LCD Projectors, Digital Presenters etc. are not only made available to the teachers but also made it mandatory to use them in day to day class room teaching in order to give the students the best learning experience.
- Use of ICT & E-resources by students is encouraged.
- **Experiential Learning:**

Hands on training: The students of UG i.e. B.A. (Home Economics), B.Com. (Computer Application) and the students of PG i.e. M.C.M. have to perform practicals. The students are given hands on practice as per the requirement of the respective subjects.

- **Projects by students:** Project work is assigned in all practical subjects to encourage teamwork and participative learning. The institution has PG in commerce and Arts streams. Projects are mandatory for the PG courses such as M.C.M., M.A which need literature review, data collection,

testing of hypotheses, data analysis & interpretation. The projects were mandatory for the students who had opted for M. Com couple of years ago.

- **Participative Learning:** The extension activities such as NSS do complement students' academic learning experience. The N.S.S. unit organizes different extension activities for the students and the community. The students are given ample opportunities during NSS activities to nurture and inculcate good habits among students. The different activities such as tree-plantation programme, eradication of superstition, female feticide awareness programmes, cultural programmes, de-addiction drive, and cleanliness drive are organized to develop self-confidence, leadership qualities, mutual understanding, group life experience, co-operation, team building activities, anchoring skills and selfless service mentality. These extension activities also help them to realize their duties and responsibilities towards society and the nation.
- **Adoption of a Village:** To increase the institute-community interface, the institution has adopted three villages - Haladgaon, Parsodi and Sangam. It is ensured that the basic problems of the villagers are resolved by extending a helping hand through NSS Camp.
- The students are encouraged to participate in class-room programmes. The teachers generally use democratic interactive sessions in which all the students are encouraged to give their opinions freely.
- For independent learning, students are encouraged to use library, internet and solve assignments given in the class.
- The institution runs Certificate courses in Spoken English and Functional English to help students to acquire communicative skills
- Guest lectures of the experts from various fields are frequently organized to develop a sense of responsibility towards community among the students.
- Programmes on soft skill development and personality development are organized frequently.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 80

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	22

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 68.18

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	12	12	12	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution believes that assessment/evaluation is an indicator for evaluating students' performance, achievement of learning, objectives and planning. Transparency is strictly maintained in both external and internal assessment. Each department of the institution follows the particular mechanism of internal assessment provided by BOS of each subject of RTMN University, Nagpur.

Two Unit tests, Terminal examination and Test examination are conducted throughout the session as per the instructions given by the affiliating university. In addition to this, the assignments are given and surprise class tests are conducted. These examinations help the teachers to find out the weaker areas of the students, how much portion they have understood and the efforts taken by the teachers and the students in the teaching-learning process. The evaluation is done well in advance before the commencement of the University examinations. There is a provision of incentive marks by the University for participating and performing in NSS, Sports, and Cultural Events. The marks that are given to students depend on their performance at College level, University level, State level, National level and International level.

There is a provision of internal assessment too in the faculties of Arts and Commerce. The assessment is based on behavioral aspects, independent learning and communication skills. This is assessed through continuous home assignments, unit tests, and viva-voce. The question papers are discussed, the students'

answer sheets are checked before them in order to point out their mistakes and thus the transparency in internal assessment is maintained.

Grievance Redressal System: The institution has a time-bound and efficient Grievance Redressal System. The grievances regarding evaluation are first attended to by the subject teacher. If the student is not satisfied, the matter is then referred to the examination committee for final decision under the supervision of principal. The revaluation facility is available at the University level. If they are not satisfied with the marks in the particular subject, they can apply for revaluation. After paying the required fees, they get the photocopies of their answer sheets. They then get them checked from their teachers and if any discrepancies are noticed, they can challenge it.

Grievances related University Exams: After issuing Hall Ticket, if any mistakes related to the subject combination are observed. It is verified by the college office. To avoid unfair means during exam period, chief supervisor, co-supervisor and prevention of unfair means committee look after and assures the smooth conduction of exam. Issues related to grade cards and revaluation is being resolved by the college exam committee and subject experts.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

- The Programme Outcomes (POs) and Course Outcomes (COs) are set by the Board of Studies while framing the syllabus which are adopted for all programs offered by the institution in accordance with RTMN University, Nagpur guidelines. These outcomes are then made available to the affiliated institutions. Later these outcomes are stated and displaced on the website of the institution.
- The Learning Outcomes-based Curriculum Framework (LOCF) is envisioned to suit the present day needs of the student not only in terms of securing their path towards higher studies but also towards their career choices.
- Learning outcomes become an integral part of college vision, mission and objectives. These learning objectives are communicated through college prospectus; Principal's address to students and parents, Alumni meets. These objectives are also communicated to students by the teachers in the classroom from time to time.
- These are also prominently stated and displayed on college website, college magazine and other publications brought during conferences and seminars.
- As far as the university syllabus of all subjects (UG and PG) is concerned, the objectives and the outcomes are mentioned.
- The Parent-Teacher Meets are organized twice in an academic session. The teachers persuade the parents to enroll their wards for skill oriented and value based courses.

- Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.
- Successful alumni students are also invited to interact with the existing students in Alumni Meetings where they share how their individual course shaped their career.
- **Feedback Evaluation:** The student satisfaction survey is conducted online by using Google form and is analyzed to measure the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.
- **University Examinations:** The affiliating University conducts examinations as per semester through which the institution measures programme outcomes based on the course attainment level fixed by the programme.
- **Higher Studies:** Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies.
- **Placements:** One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The institution has an active Placement Cell which invites the renowned companies like Mahindra & Mahindra, Godrej and other companies in the institution for Campus Placement Drives and provides job opportunities to the students.

File Description	Document
Upload Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 86.3

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
306	270	182	102	116

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
318	291	182	157	183

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- Yes, the institution has created an ecosystem for innovations and transfer of knowledge to the society through teachers, and students. The main aim of education is to impart knowledge to students, to improve their creativity, to enhance employability skills, and to instill moral and ethical values among the students so that they can realize their own potential and responsibilities. In the beginning of every session, the teachers counsel the students and tell them the social and economical relevance of every subject before they take admission in the institution. Teachers help them to choose right course for them. Once they get admitted to the desired course, the institution takes utmost care in sharpening the talent and skills of the students. To enhance the additional skills of the students, the institution has started Certificate courses in Spoken English, Functional English and Fashion Designing.
- **PG Program:** The institution has PG programmes in Humanities and Commerce. The teachers assign Projects to students and try to create conducive environment for research in respective faculties.
- **Research Centre:** Ours is an Arts college so the scope for innovation and research is less as compared to Science Colleges. However, the institution has the University recognized Centre for Higher Learning and Research in English. (allotted recently in March 2023) Despite the infrastructural constraints, we have well-equipped Computer Laboratory and Language Laboratory. We have two supervisors at present who caters the needs of the research scholars.
- **Knowledge Sharing:** The institutional library has a good collection of Learning resources (Video

Lectures and Reading Materials) stored in the Hard Disc of the computer and is made available to teachers and students whenever they need it for preparing themselves for a lecture and for writing a research papers. The learning resources are made available to students as well to help them to prepare themselves for exams and also for other extra-curricular activities. The links of Swayam, eppathshala, Swayamprabha, Shodhganga and NPTEL have been given on the college website.

- **Knowledge Transfer:** Various curricular, co and extracurricular activities are organized for students. Guest lectures of eminent speakers are also organized frequently.
- **MoUs/ Collaboration:** The institution has entered into collaborations with many esteemed colleges of Nagpur and neighbouring districts and formed “**College Clusters.**” Several educational activities, seminars and Virtual Webinars during Pandemic are organized actively by the clusters of colleges. Online classes are also held for UG and PG (English) students and streamlined on YouTube channel. The institution has also signed some Memorandum of Understanding with NGO’s. These NGOs get funding from the Government of India to undertake free training programmes for studen
- The **Career Guidance and Counseling Cell** of the institution organizes various programmes such as guest lectures of the distinguished resource persons to inform students about various job opportunities in different sectors available in the market. The teachers encourage them to prepare themselves for Banking, UPSC, MPSC and other competitive examinations.
- The **Training and Placement Cell** of the institution arranges Campus Interviews in collaboration with other reputed firms of Nagpur.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 33

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	12	8	4	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.71

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	8	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.59

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	7	4	8	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution offers several extension activities wherein the students and faculty members are engaged in promoting institution-community network thereby sensitizing students to social issues. The N.S.S. unit of the institution organizes various extension activities for holistic development of the students. They are given ample opportunities during NSS activities to nurture and inculcate good habits among them and also

help them to realize their duties and responsibilities towards society and the nation. Various national festivals, the birth and death anniversaries of the national leaders and national and international days are celebrated to help students to strengthen their national spirit.

2021-2022: Various online and offline programs organized for students include Blood Plasma Donation Camp, five days online workshop on Yoga, Azadi ka Amrit Mahotsav-Rally, blood donation camp, oath of Sadbhavana, Covid-19 Vaccination Camp, NSS Foundation Day, Student Welcome by offering a rose on the first day after pandemic, Plastic free premises Oath, Covid-19 Vaccination Camp, National Unity Day & Oath of National Unity, Health Check-Up Camp, Constitution Day, Dr. B.R. Ambedkar Mahaparirvan Din & Mahatma Jyotiba Phule Punyatithi, Savitribai Phule Jayanti, Swami Vivekanand & Rajmata Jijau Jayanti, National Youth Festival, Self-Defense Workshop, National Commission for Women Foundation Day, Awareness about voting rights, Road Safety Campaign, Guidance for youth under Swavalambi Bharat Abhiyan, Shivaji Maharaj Jayanti, Road Safety Program, International Women's Day, Guest Lecture on Panchayat Raj & Women's Empowerment, Savitribai Phule Punyatithi, Workshop on Scientific Approach and Youth for a Self-reliant India, Futala Sanwardhan & Cleanness, NSS camp etc.

2020-2021: International Yoga Day, Tree Plantation, Awareness Program, Constitution Day (Online Lecture of Dr. Smita Joshi), Dr. B.R. Ambedkar Mahaparirvan Din & Mahatma Jyotiba Phule Punyatithi, Mazi Vasundhara Mohim, National Voting Day (Online Lecture Dr. Kalpana Tekade), Road Safety Program, Pulse Polio Vaccination Campaign, Health Education Training, Women's Day (Guest Lecture -Dr. Ashwini Thakare), Catch The Rain, International conference on Mental Health, Social Leadership and Development Workshop etc.

2019-2020: Programs like Water Camp Competition(Physical labour for Pani Foundation), Seed Ball Making, International Yoga Day Celebration, Guest Lecture on Drug Abuse Prevention & Bodily Harm Act, Voter Registration and Public Awareness Program, World Population Day, Tree Plantation Program, World Youth Skill Day, Road Safety & Traffic Awareness Program, Cleanness Program, Sanitation Awareness Campaign, Planting Seed Balls, Ganpati Making Workshop, Sahara Nidhi Collection of Sangali Satara, Essay Computation, Non Violence Rally in College Area, De-addiction Campaign, Blood Donation camp etc. are organized for the students.

2018-2019: Various activities such as awareness programmes on pressing women related social issues, NSS Camp, Cleanliness Drives, Tree-plantation, Social Awareness Programmes through De-addiction Drives, Superstition, Street plays, Skits, and programmes on Female Feticide, National Festivals, Jayanti-Punyatithi program, Traffic Awareness Program, World Youth Day, Blood Donation Camp, guest lectures on different topics etc. are organized.

2017-2018: The institution organized various program like Cleanliness Drive, De-addiction Drive, Female-infanticide, Street Plays, Tree Plantation, NSS camp, tree plantation, Blood donation camp, National festivals, Jayanti-punyatithi program, Traffic Awareness Program, Aids Awareness Program, Guest lectures on different topics, Awareness programmes etc. for the holistic development of students.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

The institution organises numerous extension activities for sensitising the students to social issues and for their holistic development. Our students actively participate in all the extension activities organised by the university and other institutions as it is evident from the data uploaded in 3.4.1 and 3.4.3. Unfortunately we haven't received any awards and recognitions for extension activities from any government recognised bodies. Irrespective of awards and recognitions, we shall continue extending our selfless services for the nation and keep on organising extension activities for the benefit our students and for the society.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 145

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	22	37	25	25

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Response: 23

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

- The institution has always ensured that the available infrastructure is in line with the academic growth. The institution keeps on supervising that the infrastructure is matching with the academic growth. Whenever new courses are added, the infrastructure is developed accordingly. The available infrastructure is optimally utilized as the institution runs courses from morning to evening. The institution is on rental basis and hence the institution cannot spend much amount on infrastructure.
- The institution has 13 well-furnished spacious digital classrooms with green boards. LCD Projectors are fitted in almost all the rooms. We have separate class rooms for Junior and Degree College with separate buildings for each.
- The institution also has a well-furnished computer laboratory, a language laboratory, a rich library and a reading room to facilitate and encourage the staff and the students to enhance the quality of education.
- The institution has around 74 computers. Internet facilities are also available for the students and the staff. The institution has Wi-Fi. CCTV cameras are installed in all the class rooms and in the corridors for the safety and security of the students and to keep an eye on their activities. Fire extinguishers are also installed on both the floors of the institution.
- For research and teaching-learning, the institution has a good library with the latest books/Encyclopedias/CDs/DVDs and several volumes of Periodicals, magazines and Journals.
- The institution emphasizes on the overall development of the students and hence provides facilities for extra-curricular activities. Room No. 17 is a spacious room as compared to other rooms so all the programmes are held there.
- The institution has a well-equipped Gymnasium for the students as we are of the opinion that “Sound mind dwells in a sound body.”
- We do not have separate Yoga Centre as the institution has infrastructural constraints so we ensure the optimal use of the space and the rooms available in the institution.
- The institution does not have a playground of its own .It has rented the ground of saibaba lokseva sanstha. The institution not only encourages the students to participate in inter-collegiate Sports Competitions but also provides them financial assistance and necessary kits.
- The institution also has an efficient NSS Unit which undertakes various activities and organizes one week residential camps in remote villages in order to inculcate good values and habits in students and to make them aware of their duties and responsibilities towards community and the nation. We do not have NCC unit.
- Cultural activities are organized every year with full zeal and enthusiasm in the space available in the institution. During the cultural week, various competitions and cultural programmes are organized for students in order to provide them ample opportunities to realize their hidden talent and potential.
- **Girls Common Room:** The institution has Girls’ Common Room which is spacious and clean. The girls use this room to complete their assignments there.
- **Staffrooms:** The teaching staff has two separate staff rooms – one for ladies and the other for gents

staff.

-

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 1.09

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.0998	0	1.32	0.3175	1.47

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Library is partially automated having 'LIBMAN' software. The library management software consists of modules like Acquisition, Cataloging, Circulation, Serial control, MIS Reports, OPAC, etc. The details are as follows:

- Name of ILMS Software - LIBMAN (Designed and Developed by Master Soft ERP Solution Pvt. Ltd.)
- Nature of Automation - Partially
- Version - New (Cloud Version)
- Year of Automation - 2015 (Old Version)

2019 (New Version)

- At present college has a well stacked library with 13561 books and 20 journals and magazines. A collection of books includes reference sources like Dictionaries, Encyclopedias, Yearbooks, Bibliographies, Biographical sources, Geographical sources, etc. and text books, general books on subject taught in the institution, books for competitive examination. It has 74 bound volumes of journals for future reference.
- The library has subscribed to NList (INFLIBNET) for accessing e-resources. For remote access of NList e-resources library has issued User IDs and Passwords to the faculty. Beside this library has made available list of useful websites and free online resources which are helpful to students. There is internet facility in the library. The library and reading section are equipped with CCTV camera.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The institution has Wi-Fi facility and has also installed NLIST/INFLIBNET for the benefit of the staff and the students. The institution has a plan to maintain and upgrade the IT infrastructure and associated facilities in line with latest available facilities. LCD projectors are fitted in almost all the classrooms. We intend to convert all class rooms into smart rooms in near future. The institution regularly updates the available facilities as per the new technology and has a plan to provide a separate internet facility for students in future.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 22

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 37

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 6.81

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.39	3.80	4.24	4.53	4.03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 24.04

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
282	224	182	192	179

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 7.76

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
51	101	80	62	48

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 17.95

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	30	37	54	32

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
318	291	182	157	183

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 25

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	6	10	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	14	8	13

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- The institution has a registered Alumni Association. The members keep in touch with their alma mater and love to extend their help for its development. We invite suggestions from them from time to time and they come up with their valuable suggestions for the improvement of the institution. The institution holds a meeting of the Alumni to have a fruitful interaction with them once in a year. The Alumni are invited to deliver guest lectures for the benefit of the students. They share their new experiences and knowledge with us very enthusiastically.
- The Alumni of the institution are doing well in their lives. When they were appealed to contribute, they have willingly contributed the significant amount of Rs.1,33,072 /- for the benefit of existing

students.

- They were invited for the meeting held in the instituion recently. Their approach was positive and most of them came forward to extend their helping hand to the instituion in co-curricular activities and placement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

- Dr. M.K. Umathe College was established in 1984 in Bhamti-Parsodi and its adjoining area. The students residing in this area had to travel 3-4 kilometers to study as there was not a single college in the area. Taking into consideration the difficulties and inconvenience faced by the students of the area, the Society decided to open an educational institution with the sole aim of bringing higher education to their doorsteps so that they can reap its benefits. To extend the benefits of education to the socially, economically and educationally disadvantaged and weaker sections of society is our mission. Since its inception, the institution has been extending the benefits of higher education and providing invaluable and unparalleled services to the people of its adjoining areas.
- The institution has completely decentralized governance system. All the departments are independently handled by the respective head of the departments under the supervision of the head of the institution. The institution has given autonomy to departments like the Library, the NSS, the Physical Education, Home-Economics and IQAC.
- **IQAC:** The IQAC has formed various committees as directed by NAAC which include teaching and non-teaching staff members. The duties and responsibilities have been delegated to them. The conveners and the head of departments are given autonomy to discuss & take decisions at their level for the progress of the institution. The committee members have been assigned various responsibilities to fulfill and the activities to undertake. The convener of each committee supervises, encourages the other members and the student to work in a team and contribute in the progress of the institution.
- **College Development Committee:** The leadership is actively involved in ensuring the fulfillment of the mission and the objectives of the institution. The policy statement and action plan are usually drawn by the College Development Committee and it is ensured that the policy statements are in tune with the visions of the institution. The CDC is chaired by the President of the society and the Principal acts as the secretary member of the body. The decisions taken in the CDC are implemented in consultation with the heads of departments and IQAC. Various Committees are formed for the smooth functioning of the institution.
- The institution does promote a culture of participative management to some extent. There are three faculty members and one member from support staff in the College Development Committee. This is to promote a culture of participative management rather than exclusive management. The Management, Principal, IQAC, HODs, faculty members, non-teaching staff and students are the different levels of this participative management. Each level actively participates in the policy making, planning and the implementation of the same.
- The management and Principal are open minded for the organizational changes which are possible within the framework of the University and Govt. rules. However, internal changes within the institution are always welcomed for the better execution of action plans.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

- The institution is run by Satimata Shikshan Sanstha, Nagpur. The management strives hard to provide and sustain quality education in the institution. The President, Vice-President, Secretary and other members of the Society who run our institution are highly educated with a noble vision about the college. So in consultation with the Principal, the Faculty and other stakeholders, the management evaluates the existing conditions periodically and devises better plans for the effective educational outcome. IQAC has been a powerful weapon for these activities. The management interacts with the principal from time to time to take a stock of the overall functioning of the institution.
- The institution has the college governing body which is also called as College Development Committee i.e. CDC in which all the major issues are put, discussed and resolved. The CDC holds a meeting twice in a year. The other matters related to the development are discussed in CDC Meetings and suggestions are invited from each member of the committee. The decision is then communicated to the staff by the principal and their suggestions are invited.
- Principal is the chief executive and administrative officer and ensures that all the rules and regulations of the University and the directives of Govt. of Maharashtra are strictly followed and implemented. He plays a major role in bringing about the healthy changes in the institution. He calls the meeting of all the heads of departments and IQAC to lay down the future policies and plans. The best policies of education are taken into consideration. Different committees are formed to monitor the proper implementation of these policies and plans. These committees submit their annual reports. IQAC sends its annual report to the UGC every year.
- The staff meetings, CDC, IQAC meeting, Alumni Meet, PTA meetings are used to air the plans, policies and to analyze them and use them as a source of research inputs after consultation. The policies and plans are well explained to all the stakeholders and modifications are done based on the suggestions made by them. Feedback from the students is a rich source of research inputs for the institution. The proceedings of seminar and conferences are also a rich source of research for the institution. Suggestions by the peer group are another source of research inputs for the institution.
- The management and Principal take special interest in monitoring various activities to reinforce the culture of excellence. This is done by appointing quality teachers in the institution within the constraints. The teachers are encouraged to adopt innovative and modern teaching techniques. LCDs/OHPs are made available to teachers. They are also encouraged to take up research activities like Ph.D., Minor and Major Research Projects, research papers publications, paper presentation. They are also encouraged to attend seminars, conferences, workshops, Orientation and Refresher courses to develop their skills.
- The positive changes are made in academic activities, co-curricular and extracurricular activities so

that the overall personality development of the students takes place.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

- The institution decides the policies and the strategies for faculty empowerment in the beginning of every session. Teaching-learning process is the most important aspect of education system. The institution organizes seminars, conferences, workshops, training programmes in order to provide them ample opportunities to participate and present research papers.
- The institution organizes programmes on personality development under Faculty Development Programmes Cell. Guest lectures of eminent personalities & academicians from esteemed institutions are organized from time to time. The faculty is encouraged to carry out Minor and Major Research Projects. The institution emphasizes on the personal growth of the faculty and ensures that the faculty is upgrading their educational status and updating their knowledge. They are encouraged to use innovative technologies to make the teaching-learning process effective. This enables the faculty to perform their roles and responsibilities in a better manner.
- The UGC has introduced Performance Based Appraisal System since 2009 onwards for the comprehensive evaluation of the performance of the staff, and ensures that information on multiple activities is properly captured and considered for better appraisal. The self-appraisal forms are issued by the affiliating University, State Government and Joint Director time and again. The faculty is supposed to fill the information about their academic activities, achievements, research and extension and submit it to the Principal along with the Annual report for his perusal. The institution makes sure that the information filled in the forms is appropriate and at times gives suggestions. The head of the institution motivates the faculty to use the feedback given by the stake holders while filling in the information in the PBAS forms. Moreover, teachers are asked to fill up

their PBAS every year. This data is then retained and used for CAS. For non-teaching-staff performance appraisal is assessed by Confidential Report (CR).

- The institution takes the feedback from students and other stakeholders regarding the performance of the faculty formally and informally. The dully filled in format gives the management ample insight into the working of the particular member of the staff.
- The Principal interacts with the students regularly and takes cognizance of their suggestions. This assessment helps the teachers to know about their strengths and weaknesses and hence they can improve themselves. The head of the institution discusses teacher's performance in the meeting held with IQAC and head of various departments. The decision is then communicated to the faculty by their head of departments. The other stakeholders are communicated by conducting CDC and college council. Casual Leave/Medical Leave, Duty Leave wherever applicable, Maternity Leave, Medical reimbursement for specified diseases as per the Govt. of Maharashtra rules, General Provident Fund etc. are the welfare schemes available for teaching and non-teaching staff.
- Faculty recruitment is done as per the norms laid down by the University, the UGC & the State Govt. The advertisement for vacancy is given in the esteemed News Papers and the best available candidate is selected in the interview. They are provided all the facilities as per the rules. They are provided requisite duty leave to participate in seminars, conferences, workshops, Orientation, Refresher course and other short term courses. They are given full freedom in their academic endeavor.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 23.86

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	3	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five

years

Response: 12.57

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	6	5	1	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	17	17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- The major source of institutional funding are the fees collected from the students, Salary grants, non-salary grant and developmental grants from the UGC.
- During the Management Council Meeting, the perfect financial planning is done and this plan is strictly adhered to as far as possible to make the best use of the limited financial resources at the disposal.
- Serious discussions are done several times before making the final draft of the plan. In some cases, we consult the experts in this field. The Principal then assigns the charge to someone to supervise the effective implementation of any undertaken Project. This circumvents the possibility of any money being wasted.
- The accounts of the institution are audited regularly. The routine procedure for internal and external audit is adopted by the Govt. recognized auditors. The internal audit is done by Mr. S. B. Sarode (Registration No. 42092) appointed by the management. The last external audit is done by the

Controller and Auditor General of India on 12/06/2018.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- The Internal Quality Assessment Cell (IQAC) systematizes the efforts made by the institution to improve the overall quality. IQAC plans the policies and strategies, decentralizes the different responsibilities, and monitors whether these policies are executed properly or not. IQAC has formed various committees to decide and design the role and responsibilities of the teaching and non-teaching staff to achieve the aims and objectives of the institution and the periodic review is done. IQAC aims for the continuous improvement and awareness of institutional quality assurance with all stakeholders. The institution has, therefore, developed a mechanism for quality assurance within the existing academic and administrative systems as directed by NAAC, Bangalore.
- The institutional policies with regards to quality assurance are to upgrade the infrastructure to meet the current and future needs of the institution, to simplify the admission process and to make it more transparent, to make the teaching-learning process more student centric and interesting and to achieve excellence in academics, to digitalize all the class rooms and to promote the use of ICT and to promote and motivate faculty members for research.
- The Internal Quality Assessment Cell plans and prepares the Academic Calendar with the help of HOD's and faculty members. The faculty is to follow this academic calendar strictly and various co-curricular and extra-curricular activities are planned accordingly. The faculty prepares their teaching plan; monthly as well as yearly plan and get it approved from their head of the departments to monitor the progress of the quality in education.
- Different extra-curricular activities such as sports, cultural programmes, debate competition, and one act play are organized to provide a platform for students to explore their talent and groom their personality. They are encouraged to participate in intra and inter-collegiate programmes. Periodic review of all the activities held in the institution is done. The feedback obtained from the students and other stakeholders are communicated to the respective faculty and thus help to improve teaching-learning process.
- The IQAC emphasizes on the use of ICT in teaching-learning process in order to make the process more student-centric, effective and interesting and is monitored by HOD's.
- Students' progress is evaluated by conducting 4 unit tests and 2 test examinations. The papers are valued and the result is declared. The teachers show the answer papers to the students and discuss with them their lacunas and plus points and encourage them to do better in the examination.
- During Pandemic, the IQAC had taken numerous initiatives related to teaching-learning. More than 25 webinars and guest lectures were organized. Online classes were held on Zoom and Google

Meet as amid Covid-19 outbreak, the schools and colleges of the country were closed as per the order of the Govt. of India issued about the complete lock-down.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender Sensitization:

The institution promotes gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Events relating to gender equity promotion are carried out throughout the year in the campus.

Safety & Security:

- CCTV cameras have been fixed at the prominent places like classrooms, staffrooms and campus corridors.
- Statutory committees like Internal Complaint Cell, Women Cell, Grievance Redressal committee, Confidential Corner etc. comprising of female faculty members are constituted as per the UGC/University guidelines and are working effectively.
- Anti-ragging committee is also formed to address the issues of ragging. We haven't found any case of ragging so far.
- Suggestion/complaint boxes are made available at defined locations for the students to drop in their written complaint.

Counseling:

- The institution has a well-defined student counseling system. All the teachers formally and informally counsel and guide students. The Cell titled "Confidential Corner" is also formed especially for girls to address the issues of the girls and to provide them counseling and mental support.

Common room: Common rooms for girls are also provided in the institution.

Program:

- Several programmes based on gender equity are organized and the link of the same has been given for the support of this answer.
- A vending machine has been installed in girls' washroom area.

The institution has taken the initiative to celebrate / organize national and international commemorative days, events and festivals during the last five years. The NSS unit of the institution, library, Cultural committees and the other committees organize commemorative days, events and festivals. The list of the programmes along with the reports of the same are uploaded on the website. The link of the same has been provided for your perusal.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The institution aims at providing affordable and quality education to the students belonging to all the strata of the society. Since its inception, as reflected in its Vision, Mission and Objectives, it has a tradition of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.
- The institution organized various activities for inculcating the values of tolerance, harmony towards cultural diversities in the region. It also provides all inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day are also celebrated every year

with full vigor and enthusiasm. Students organize Teachers' Day program every year in the College campus to felicitate the teachers and also to show their gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishnan.

- Our institution has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The institution celebrates the cultural Programmes, regional festivals, Bhasha Gaurav Din, Bhasha Pandharwada, Constitution Day, Wachan Prerna Din, Swachhata Pandharwada, Sadbhawana Pandharwada, Birth and death Anniversaries of the great National leaders, Blood Donation Camp, NSS Camp etc. to teach tolerance and harmony to the students.
- The NSS unit conducts a special camp annually at the adopted village where the villagers are acknowledged through awareness rallies, guest lectures, cultural programmes, constructing bunds, tree plantation, blood donation, health check-ups, etc.
- The institution conducted various activities and celebrated programmes like Mahatma Gandhi Jayanti Celebration on 2nd October, Constitution Day Celebration on 26th November, National Voter Day on 25th January, Krantijyoti Savitribai Fule Jayanti on 3rd January, 'National Unity Day' on 31st October and Quiz on the Mahatma Gandhi for inculcating values for being responsible citizens as reflected in the Constitution of India.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice - I

Title of the Practice: Students Welfare fund

Objective : Financial problems shouldn't deprive poor students from the benefits of education

Context:

The main aim of our institution is to extend the benefits of higher education to socially, economically and financially weaker sections of the society. The history of our institution bears testimony to the fact that right from its inception the institution has religiously fulfilled this noble aim. While analyzing the reasons for student dropout and performance in university examinations, it came to our notice that financial constraints, is one of the main reasons. To stop this from happening again, the institution decided to start a student welfare fund.

Practice:

Each and every member of the institution contributes 100 rupees per month for this noble cause. The institution has formed a committee for the same. This collected fund is then deposited in the bank. The staff interacts informally with the students in order to inform them about the scheme. A formal notice is circulated among the students and applications are invited for availing the benefits of the scheme. The applications are scrutinized and the needy students are selected.

The following table indicates year wise distributed amount to student.

Sl.No	Year	No. of Benefited Student	Amount
1	2021-2022	19	14500
2	2020-2021	21	2000
3	2019-2020	08	14300
4	2018-2019	40	60090
5	2017-2018	44	43190

Evidence of Success:

This scheme indeed proved beneficial for the students who were on the verge of dropping out and discontinue their studies as they were not able to pay their examination fees. Their problems are resolved and it is seen that they are doing well in studies.

Problems Encountered and Resource Required:

The main problem we encounter every year is that the needy students do not approach us on their own due to hesitation as they feel ashamed of their financial status. We, therefore, take initiative to identify such students and encourage them to avail the benefit.

Best Practice - II

Title of the Practice: Blood Donation

Objective :

1. Instilling in Students Social responsibility, Human Values and the readiness to Sacrifice.
2. To create awareness about the importance of blood donation, its benefits both for the donor and the done.

Context: Blood donation is one of the most precious gifts that a person can give to another person.

The founder secretary of our Education Society was a great humanitarian who started the institution with the noble aim of extending the benefits of education to the socially, educationally and economically weaker strata of society. In order to commemorate his selfless service to the society and to carry forward his legacy, the institution decided to commemorate his birth anniversary by organizing blood donation camp every year on 24th December. The practice started in 2005 and with the exception of 2021 and 2022 due to Covid-19, the institution has been successfully organizing the activity.

Today the need for blood is increasing every moment in the society. Mainly it is required during

emergency situations like surgeries, accidents, in the treatment of cancer and so on. The voluntary blood donation is a great human activity which expenses their concern towards the lives of others who are in need. In this fast growing world and the way of life regular voluntary blood donors are needed in large numbers to donate their blood. It is a great humanitarian service for the society.

Practice:

Our institution has been following the practice and organizing blood donation camps for almost 18 years. Students come forward and donate blood willingly. The NSS unit of the institution in collaboration with Ayush Blood Bank carryout this noble work together by propagating the awareness to the donors. It makes all the arrangements for this same and keeps the record of the donors. This blood is preserved in the Bank and finally used for the needy. Refreshments, certificates and complimentary gifts are distributed to all the donors. This healthy practice will undoubtedly motivate the other students too.

Evidence of Success:

The Secretary of Satimata Education Society, Shri. Kishorbhau and his wife Dr. Pritee Umathe donate blood every year. The teaching and non-teaching staff also donates blood in large number. They are the role models for our students. This kind of practice encourages the students to come forward and donate their blood. <https://umathecollege.org/2019/12/18/blood-donation-camp/> ; <https://umathecollege.org/wp-content/uploads/2023/04/Blood-donataion-mrz.pdf>

Problems encountered:

Many students have some prejudices, misconceptions and myths about donating blood. Moreover, they lack awareness about this selfless act. Most of the students are underweight, so cannot donate blood despite of their willingness. However, a team of doctors and teachers guide them properly about blood donation and its benefits. If a person donates blood, it reduces the risk of heart attack and cancer, helps to burn calories in weight loss for the obese persons, maintains iron level in blood and finally stimulates blood cell production. Thus a positive environment is created and the students and the residents of the locality are encouraged to donate blood and contribute for the humanity and social cause.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Title: Education for all: Upliftment of the Disadvantaged

The Vision: To extend the benefits of education to the socially, economically and disadvantaged and weaker sections of society

The journey of Dr. M. K. Umathe College is a saga of selfless service, unflinching determination and untiring efforts of its founders to extend the benefits of education to the socially, economically and educationally weaker strata of society, encountering and overcoming numerous odds in its forward march. The location of the institution bears witness to that. It was started in a semi-urban area of Bhamti with the aim of providing education to the residents of Parsodi, Jaitala, Ekatmata nagar, Subhash nagar etc. all poor and lower income group localities.

This remarkable 39 years journey is a successful story of bringing education to the doorsteps of those who were uneducated, who wanted to but couldn't afford the cost of education. Our institution opened the doors of affordable education for them. Our student profile of the last 39 years bears testimony to that. Providing affordable education to students of low-income families, irrespective of their caste and religion is a characteristic of our institution. We cherish it and wish to continue with it

The Context:

The institution has always strived to provide all inclusive educational environment to students and to transform them into professional gems. It has clear Vision to impart quality and value based education to the economically and educationally backward sections of the society. The preference is always given to such students at the time of admission.

The main aim of education is to spread the light of knowledge in all strata of society. So far as the poor students are concerned, we cannot stress upon academic excellence as they neither have educational background nor have the study material with them. Hence admission must not be denied and they should be given an opportunity to improve their status. The history of the institution shows that right from its inception the institution has been extending its efforts striving for the upliftment of these poor students. The institution, therefore, offers them a life changing opportunity. As far as other students are concerned, admission is given according to the guidelines of the University. We prefer students having minimum 50% marks in aggregate. However, depending on the availability of seats, the students with marks percentage (up to 35%) are also admitted.

The institution provides scholarships to the students belonging to SC/ST/OBC/SBC as per the Govt. of Karnataka rules. The institution also provides freeships to numerous students for most of them belong to socially and educationally weaker sections of the society. A specific amount is also collected from all teachers every month under Student Welfare Scheme. Poor but interested students are given this financial assistance so that they should be able to continue their education.

Evidence:

As per the policy and mission of our institution, we are committed to spreading education to the SC/ST/OBC/Women/Differently-abled, Economically weaker sections/Minority community etc. without any discrimination. If we study the history of the institution, it is seen that the students belonging to the above categories admitted are more in numbers as compared to the students belonging to the other categories since the institution is located in an area populated predominantly by people belonging to SC, ST, OBC and Minority community. So far as the admission of female students is concerned, it is seen that the girls always outnumber the boys. The priority has also been given to girls' safety. CCTV cameras have been fixed at the prominent

classrooms, staffrooms and campus corridors. The institution provides safe and protective environment to so that they feel secured and safe on the campus. The institution offers higher education to the students in their caste, creed and gender. The institution follows the University guidelines while admitting students from sections of the society.

The institution over the years has empowered huge number of students from socially and economically background. The distinctiveness of the institution is evident from the positive impact has on the student. “Education for all: Upliftment of the Disadvantaged” has contributed to social inclusion and nation building.

Table: Number & Amount of government free ships and institutional Scholarships

Year	Number of student benefitted by Government Scholarship & free Ship	Amount of Government Scholarship free - ship	Number of student benefitted by institutional scholarship & free – ship	Amount of institutional scholarship free ship	Total Student Beneficiaries	Total Amount
2022-2023	282	3276820				3276820
2021-2022	224	2603189	-	-	-	2603189
2020-2019	182	1919521				1919521
2018-2019	192	2165559	-	-	-	2165559
2017-2018	179	1557461	-	-	-	1557461

Student benefited from the college student welfare fund

SR.No	Year	No. of Benefited Student	Amount
1	2021-2022	19	14500
2	2020-2021	21	2000

3	2019-2020	08	14300
4	2018-2019	40	60090
5	2017-2018	44	43190

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Post-accreditation period witnessed marked progress of the institution. The institution has achieved a lot in this post-accreditation period but there is still much room for improvement. We are committed to tread this path of progress we have embarked upon and intensify and speed-up our efforts towards quality enhancement & quality sustenance.

While preparing this SSR we have tried our best to be as honest and candid as possible. Though objective, subjectivity does enter in any self appraisal like this. We took every care to portray our college in the true light, discrepancies (if any) is purely accidental and unintentional. Where, on the one hand we have highlighted our achievements, on the other we have not hesitated in enumerating our shortcomings as well.

Judging ourselves by the seven criteria set by NAAC and the contents of these seven criteria, we can say without the slightest doubt that our shortcoming outweighs our achievements. But judging our college in the context of the area where it is situated, the kind of students we get, paucity of money, absence of any additional funds and donations and numerous other problems we think our college has done exceptionally well in reaching to where it is now.

We have our enthusiastic and dedicated management and energetic, committed and competent staff. We are proud of our college and its achievements. Taking inspiration from our past achievements and learning from our mistakes we are ready to move ahead with a positive frame of mind. Persistent efforts to better ourselves is our aim.

Concluding Remarks :

- The institution has a clear vision for upliftment of semi-urban society through education by means of learning, research, and extension. The institution makes every possible effort to realize its mission of developing competent human resources through quality education, by creating innovative educational environment and promoting creativity to develop skilled human resource.
- The institution conducts various programmes required for overall development of rural students.
- The institution takes feedback from the existing students as well as from Alumni on curriculum, infrastructure etc. It is then discussed and analysed and based on that effective measures are taken.
- The admission process is transparent and follows Government rules and regulations.
- The institution adopts student centric methods to provide experiential, participative and problem-solving methods.
- To promote research and extension activities, the institution has signed number of MoUs/collaborations/linkages with the other institutions, NGOs and industries.
- The institution has organized number of national / international seminars / webinars/ conferences / workshops. Almost all the faculty members have published research papers in the journals notified on UGC Website and Peer Reviewed Journals of repute.
- Various extension and outreach programmes and activities have been carried out for socio- cultural accomplishments.
- The institution has adequate infrastructure and physical facilities to carry out academic and other programmes.

- The institution ensures holistic development of students through curricular, co and extra-curricular activities and try to inculcate good human values among them.
- Students are well supported with financial assistance through Government scholarships and concessions.
- Well-structured administrative setup is in place with decentralization of powers and autonomy for the governance.
- Healthy practices are followed to inculcate values like equality, brotherhood, inclusiveness, compassion, and environment consciousness, etc. among students.
- The Placement Cell invites various renowned firms for campus placement. Many students have got benefited by it and got placed at good positions.