



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>DR. M. K UMATHE ARTS AND RAMCHANDRA MOKHARE COMMERECE COLLEGE</b>
• Name of the Head of the institution	<b>Dr. D. V. Naik</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>07122227062</b>
• Mobile No:	<b>9860228136</b>
• Registered e-mail	<b>mku_rmc@yahoo.co.in</b>
• Alternate e-mail	<b>mkuiqac@gmail.com</b>
• Address	<b>Lokseva Nagar, Near Bhamti Nagpur</b>
• City/Town	<b>Nagpur</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>440022</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr. Sameer Naim				
• Phone No.	07122227062				
• Alternate phone No.					
• Mobile	9860228136				
• IQAC e-mail address	mku_rmc@yahoo.co.in				
• Alternate e-mail address	sameernaim01@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://umathecollege.org/aqar/">https://umathecollege.org/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://umathecollege.org/academic-calendar/">https://umathecollege.org/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	56	2004	03/05/2004	02/05/2009
Cycle 2	B++	2.81	2017	23/01/2017	22/01/2022
<b>6.Date of Establishment of IQAC</b>			10/08/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>Faculty development program teaching staff</li> <li>Skill development program for student</li> <li>Organization of e-seminars, e-conferences, workshops and emphasis given on research activities</li> <li>Organization of Online Lecture Series for UG and PG students</li> <li>Creation of easy study Material on the syllabus prescribed by RTMNU University,</li> <li>Preparation of Question Bank and Test by using Google forms.</li> </ul>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Preparation of Academic Calendar	Prepared Academic Calendar for the year 2021-22 in consultation with the faculty and monitored the various programs organized as per the given schedule.	
Formulation of Committees	IQAC formed various committees for the smooth functioning of the institution. The teachers and students are included in the same and shouldered the respective responsibilities as per the committees.	
Mentoring and Counseling	Realizing the importance of	

Committee	emotional wellbeing of students, IQAC recommended Psychological counseling professionals to impart awareness and training regarding the same. Besides, the Mentoring and Counseling Committees also constituted.
Research Activities	The teachers participated in workshops, conferences, seminars etc. • Teachers published their research papers in the reputed UGC listed Journals and Peer reviewed Journals. • Published Books
Environmental Awareness	Realizing the need of spreading awareness among students and in the vicinity, IQAC formed Nature Club the staff and students Under which several environmental projects were undertaken by the staff and students.
Participation from stake holders	Alumni Meetings were held to discuss about the contribution of alumni in enhancing the quality of education and valuable suggestion were invited for the overall development of students, Parents teachers meetings were held to discuss the problems and progress of the students. Their valuable suggestions were invited.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	19/12/2022

**15. Multidisciplinary / interdisciplinary**

The institution follows the guidelines of the affiliated university. Multidisciplinary and Interdisciplinary courses are essential for the holistic education and are therefore integrated with the present curricula. The institution has the basic infrastructure to start new Multidisciplinary and Interdisciplinary courses. We have Choice Based Credit System and students have the liberty to choose subjects within the discipline.

**16. Academic bank of credits (ABC):**

After the implementation of NEP in the current academic year 2022-23, students will create a bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature. Students will also have multiple entry-exit options as per their requirements. The institution is trying to register students for the Academic Bank of Credits through Meriphechaan portal.

**17. Skill development:**

The institution has been continuously offering multiple opportunities for students to develop their skills with the changing needs of 21st century. The institution has already started three skill development certificate courses approved by the UGC. A three day workshop on Personality Development was organized for the students recently. A month long Certificate Course in ICT and Bajaj Finserv's Employability Skill Training are still going on. These Skill Enhancement Programmes enhance their preparedness for the world outside the college.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The curriculum that is being taught in the college gives students a thorough understanding of our rich cultural heritage, its language and knowledge systems.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

Each programme has Programme Outcomes, Programme Specific Outcomes and the Course outcomes. Even Before framing the syllabus of any subject, the members of BOS of the university set the Programme

Outcomes, Programme Specific Outcomes and the Course Outcomes of the particular programme first. The certain final outcomes are expected of students of a particular course at the end of the programme. As per the NEP 2020 guidelines, the affiliating university has developed new outcomebased curricula and started the implementation of the same.

## 20.Distance education/online education:

The institution offers UGC sanctioned courses in the regular mode (offline) only. Online tools such as Google Classrooms are used to supplement the traditional mode of teaching. The study material, tests and other educational videos are shared in the Google classroom. The students are asked to download the material from it. This blending learning enhances pedagogy. Online classes are conducted on Zoom platform and Google Meet during Lockdown. Exams based on MCQs were also held as per directives of the University during the lockdown. The college is the study centre for Post-Graduate and Under- Graduate Courses offered by YCMOU, Nasik. Classes are conducted during weekends and there is optimum utilization of college infrastructure to accommodate students who are not enrolled in the regular mode.

## Extended Profile

### 1.Programme

1.1	7
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	814
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	50%
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		328
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		19
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		14
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		16
Total number of Classrooms and Seminar halls		
4.2		3409769
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		78
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres to a structured teaching methodology, emphasizing academic excellence and holistic development. At the outset of each session, an Academic Calendar is meticulously prepared. Faculty members create individualized teaching plans aligned with the syllabus and timetable. An Academic Diary meticulously documents daily teaching, research, extension, and other academic endeavors.

The institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, adhering strictly to its syllabus and examination pattern. Department heads oversee syllabus completion. The Institution Head actively engages with faculty members to ensure effective curriculum planning and implementation.

While curriculum modification isn't permitted at the college level, innovative teaching methods like seminars, paper presentations, quizzes, discussions, and field visits complement traditional lectures. Modern teaching aids, including LCD projectors and Green Boards, foster an interactive classroom environment.

Guest lectures from renowned experts and extracurricular activities such as essay writing, debates, and personality development programs enrich students' skills. Competitive exam-oriented programs equip students for future challenges. Continuous evaluation through surprise tests, class assignments, and teacher monitoring ensures academic quality.

Encouraging participation in intra-collegiate, inter-collegiate, and state-level competitions enhances students' overall development. The institution promotes research culture through "Knowledge Resonance," a biannual national journal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://umathecollege.org/academic-calendar/">https://umathecollege.org/academic-calendar/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)



The Academic Calendar is prepared well in advance before the commencement of every session. The respective committee members prepare the Academic Calendar and distribute it to all teaching non-teaching staff of the college. It contains the yearly schedule of the college including the list of holidays, dates, schedule of the college examinations and the university examinations and other co-curricular activities. Every teacher prepares his own teaching plan and utilizes it according to the syllabus and timetable. Every staff member maintains a diary to record his day-to-day teaching schedule, research, extension, and other academic activities. Tentative dates of various activities of NSS, Cultural programs, guest lectures, important National events, and sports are also given in the academic calendar. This enables teachers to plan their lessons and assessment accordingly and space out the curricular as well as extra-curricular activities. In order to follow the academic calendar of the institution, every department makes internal teaching-learning planning to ensure timely completion of the syllabus. This is followed by the day-to-day division of topics and chapters. These topics and chapters are chosen by keeping the upcoming CIE in mind. The timeline created allows the students to complete the given syllabus in enough time. The students are given plenty of time before the examinations to prepare and practice their concepts. In this way, the academic calendar is followed and respected by the teaching and nonteaching staff of the institution.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://umathecollege.org/academic-calendar/">https://umathecollege.org/academic-calendar/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution, owing to its affiliation with RTMN University, Nagpur, does not possess direct authority over curricular innovation. Nonetheless, it actively integrates vital themes like Professional Ethics, Gender Sensitivity, Human Values, and Environmental Sustainability into its teaching. This approach aims to nurture students as conscientious and enlightened citizens.

The curriculum incorporates Professional Ethics and Gender Sensitivity in undergraduate and postgraduate programs such as English and Commerce. Human Values are infused into the syllabi of English, Marathi, Commerce, and Sociology. Environmental awareness is fostered by making Environmental Science compulsory for Second Year B.A. and B.Com. students. Inspirational figures like Padma Shri Jadav Payeng, the "Forest Man of India," are part of the syllabus.

At the postgraduate level, core and elective courses like 'Literature and Gender,' 'Cultural Studies,' and 'Trauma Studies and Literature' delve into crosscutting issues like gender and human values.

The institution actively engages in curricular, co-curricular, and extracurricular activities focused on societal and national concerns. The Women's Cell addresses gender-related issues, emphasizing women's empowerment, rights, education, and health.

Guest lectures on Human Values and commemorating national personalities' contributions help instill important values in students. The N.S.S. conducts cleanliness and tree plantation drives, health awareness rallies, and village outreach programs. Events like World Environment Day and World Nature Conservation Day are celebrated, and street plays raise awareness on various societal issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

46

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://umathecollege.org/feedback/">https://umathecollege.org/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**2500**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

728

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution's departments have adopted a comprehensive approach to monitor and assist students with diverse learning paces. We closely monitor slow learners through a mentoring process. Advanced students collaborate with teachers to support their peers by explaining concepts and sharing study materials. To bridge learning gaps, we conduct revision classes, counseling sessions, and provide additional instruction as necessary.

We inspire advanced learners to excel, targeting high marks and success in exams such as GATE and NET. They are encouraged to maintain journals or diaries to track their progress. Top achievers receive Gold Medals during convocations, and meritorious students participate in various committees.

Moreover, the Training and Placement Cell actively connects students with job opportunities, inviting companies for placement drives and offering interview and communication skills training. We organize English proficiency classes, functional English courses, and personality development programs to enhance employability.

Slow learners receive individual counseling, remedial coaching, extra study materials, group discussions, and access to additional library resources. Advanced learners benefit from advanced notes, seminar sessions, participative and experimental learning opportunities, projects, assessments, group discussions, and internet access.

The department also fosters holistic development through extracurricular activities like NSS, cultural events, and sports, contributing to students' overall personality growth.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
814	19

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution is committed to the holistic development of students by engaging them in experiential learning, participative learning and problem-solving methodologies to enhance their learning experiences. Students are encouraged to widen their learning horizons beyond the curriculum and classrooms to outreach programmes via hands on experiences with the community at large. The institution firmly believes that the students should always be at the center of teaching-learning process. To make learning more student-centric, the institution has provided new innovative technology to all the teachers to support their teaching material in addition to "Chalk and talk" method. Green Boards, Computers, Educational CDs, PowerPoint facilities, OHP, LCD Projectors, Digital Presenters etc. are not only made available to the teachers but also made it mandatory to use them in day to day class room teaching in order to give the students the best learning experience. Use of ICT & E-resources by students is encouraged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better. teachers make use of all available ICT tools like digital classrooms and computer lab. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT-enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://umathecollege.org/ict/">https://umathecollege.org/ict/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

273

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As far as the reforms initiated on CIE at the institutional level are concerned, the institution does not merely stress upon the

academic performance and bookish knowledge but also emphasizes on the overall development of the students. Education must not be taken only for employment. A college education means the intellectual, social, and psychological growth of the student. They learn to face real-life situations and thus their character is formed and is gradually developed. They realize their responsibilities towards the community and the nation. Students' achievements can be measured by both the formative and summative evaluations. By adopting formative evaluation, we try to measure the students' achievements from his overall performance in the session. His participation in various programs, his artistic nature, creativity, his confidence level, his behavior in groups, his way of communication and his ability of taking up new tasks i.e. comparing the function and fulfilling other tasks assigned to him. Summative evaluation is used to measure the academic performance of the students. For this, the institution conducts Unit Test I, II and Test examination and the papers are evaluated. Besides, the teachers give surprise tests and assignments. This is only with the noble intention that the students should get familiar with the question pattern of the University Examination and it also facilitates the process of mode of answering the questions (LAQ, SAQ, and VSAQ). In this way the students' achievements are measured by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

the mechanism to deal with internal examination related grievance is transparent, time-bound and efficient. students who are not satisfied with their internal assessment can approach the concerned teacher with their grievances. their papers, assignments, projects are shown to them and the allotted marks and grades explained.all grievances related to internal examination are settled amicably, transparently and in a time bound manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

programmes and courses outcomes are displayed on the institution's website the link for the same is given below

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://umathecollege.org/outcomes/">https://umathecollege.org/outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution through regular principal-staff meetings and department meetings. shortcomings are brought to the knowledge of the concerned teacher/teachers and corrective measures are suggested to fulfill the PO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://umathecollege.org/wp-content/uploads/2022/04/Programme-outcomes-and-Specific-Programme-Outcomes.pdf">https://umathecollege.org/wp-content/uploads/2022/04/Programme-outcomes-and-Specific-Programme-Outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

306

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://umathecollege.org/Students-Satisfaction-Survey/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various online and offline programs organized for students include Blood Plasma Donation Camp, five days online workshop on Yoga, Azadi ka Amrit Mahotsav-Rally, blood donation camp, oath of Sadbhavana, Covid-19 Vaccination Camp, NSS Foundation Day, Student Welcome by offering a rose on the first day after pandemic, Plastic free premises Oath, Covid-19 Vaccination Camp, National Unity Day & Oath of National Unity, Health Check-Up Camp, Constitution Day, Dr. B.R. Ambedkar Mahaparinirvan Din & Mahatma Jyotiba Phule Punyatithi, Savitribai Phule Jayanti, Swami Vivekanand & Rajmata Jijau Jayanti, National Youth Festival, Self-Defense Workshop, National Commission for Women Foundation Day, Awareness about voting rights, Road Safety Campaign, Guidance for youth under Swavalambi Bharat Abhiyan, Shivaji Maharaj Jayanti, Road Safety Program, International Women's Day, Guest Lecture on Panchayat Raj & Women's Empowerment, Savitribai Phule Punyatithi, Workshop on Scientific Approach and Youth for a Self-reliant India, Futala Sanwardhan & Cleanness, NSS camp etc.

File Description	Documents
Paste link for additional information	<a href="https://umathecollege.org/wp-content/uploads/2023/04/2021-22-1-EA_compressed.pdf">https://umathecollege.org/wp-content/uploads/2023/04/2021-22-1-EA_compressed.pdf</a>
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

36

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2204

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

23

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

23

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution prioritizes its infrastructure to align with academic growth, constantly monitoring and adapting it to accommodate new courses. Due to budget constraints, the institution operates on a rental basis but efficiently utilizes its resources.

There are 13 well-furnished, spacious digital classrooms equipped with LCD projectors. Separate buildings house the Junior and Degree



College classrooms. Additionally, the institution boasts a well-furnished computer laboratory, language laboratory, a rich library, and a reading room. There are computers, internet access, Wi-Fi, and CCTV cameras for student safety. Fire extinguishers are strategically placed throughout the facility.

For research and learning, a well-stocked library with the latest books, encyclopedias, CDs/DVDs, periodicals, magazines, and journals is available. The institution promotes extracurricular activities and uses Room No. 17 for various programs. A well-equipped gymnasium and optimal space utilization compensate for the lack of a separate yoga center.

An efficient NSS Unit organizes activities and residential camps to instill values and civic responsibility. However, there is no NCC unit.

Cultural activities are held annually, providing students opportunities to showcase their talents. A spacious Girls' Common Room and separate staff rooms for male and female teaching staff are also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.1.1_1682588973_10438.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.1.1_1682588973_10438.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. College encourages sports activities. A number of players has played district, university, state and even national level games. There is a separate room for Gymnasium under the sports section. The sports officer handles it beautifully and carefully. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, rangoli, painting, mehendi, quiz, model and poster making, essay

writing, slogan writing, sangeet and drama preparation etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

.0998

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated having 'LIBMAN' software. The library management software consists of modules like Acquisition, Cataloging, Circulation, Serial control, MIS Reports, OPAC, etc. The details are as follows: Name of ILMS Software - LIBMAN (Designed and Developed by Master Soft ERP Solution Pvt. Ltd.) Nature of Automation - Partially Version - New (Cloud Version) Year of Automation - 2015 (Old Version) 2019 (New Version)

At present college has a well stacked library with 13561 books and 20 journals and magazines. A collection of books includes reference sources like Dictionaries, Encyclopedias, Yearbooks, Bibliographies, Biographical sources, Geographical sources, etc. and text books, general books on subject taught in the institution, books for competitive examination. It has 74 bound volumes of journals for future reference. The library has subscribed to NList (INFLIBNET) for accessing e-resources. For remote access of NList e-resources library has issued User IDs and Passwords to the faculty. Beside this library has made available list of useful websites and free online resources which are helpful to students. There is internet facility in the library. The library and reading section are equipped with CCTV camera.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.2.1_1682322596_10438.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.2.1_1682322596_10438.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.0998

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has Wi-Fi facility and has also installed NLIST/INFLIBNET for the benefit of the staff and the students. The institution has a plan to maintain and upgrade the IT infrastructure and associated facilities in line with latest available facilities. LCD projectors are fitted in almost all the classrooms. We intend to

convert all class rooms into smart rooms in near future. The institution regularly updates the available facilities as per the new technology and has a plan to provide a separate internet facility for students in future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.3.1_1682321476_10438.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/4.3.1_1682321476_10438.pdf</a>

#### 4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.39

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution's computer lab is expertly managed for maximum efficiency, serving as a hub for practical sessions, projects, and computer assignments. Students enjoy free access from 8:00 am to 5:00 pm on weekdays, overseen by a dedicated lab manager skilled in hardware and software maintenance. We engage external professionals for major technical issues to ensure uninterrupted operations.

Our library is a vital resource with textbooks, reference materials, and competitive exam resources. A library advisory committee ensures smooth functioning, maintaining separate entry registers for faculty and students. All stakeholders, including students, faculty, and staff, have library access, with a special Reading Room Service for external students. We prioritize maintenance, with regular cleaning, stock checks, book repairs, pest control, and CCTV surveillance.

Classrooms are optimized for lectures and activities, with professional cleaning and maintenance. Electrical systems, projectors, and furniture are regularly inspected. Our Home Economics Lab follows safety protocols with batch-organized practical sessions and LPG safety checks. Safety and maintenance are top priorities for an ideal learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://umathecollege.org/maintenance-of-facilities/">https://umathecollege.org/maintenance-of-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**
**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**
**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/5.1.2_1681811427_10438.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/5.1.2_1681811427_10438.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

51

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

51

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

We didn't receive any notification from the University regarding the constitution of Student Council and hence the same could not be formed in the last academic session 2021-2020. But we do have a non-elected group of students who assist all the teachers in almost all the activities take place on and off the campus. In Internal Quality Assurance Cell, we have included two representatives from the students. The institution has included student representatives in almost all the committees informally. All these students are involved in all extracurricular activities and the cultural programs held in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, the college has registered the Alumni Association in the name of Dr. M. K. Umathe Alumni Association Nagpur (Reg. No. Nagpur /000149/2019 Dated 15 March 2019) many students have already registered in the Alumni Association and have active participation throughout the year. Various Programs are organized every year which is not only exchange of knowledge and opportunities but also provide guidance to students. Online Alumni section is available on the college website. The Alumni of the institution are invited once in a year for meeting. The faculty interacts with the Alumni and their valuable suggestions are taken into consideration. These alumni are contacted as and when needed. They are invited to attend various activities organized by the institution. The Alumni meet under the banner of Dr. M. K. Umathe Alumni Association .

File Description	Documents
Paste link for additional information	<a href="https://umathecollege.org/registered-alumni/">https://umathecollege.org/registered-alumni/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. the vision and mission has been uploaded below

File Description	Documents
Paste link for additional information	<a href="https://umathecollege.org/wp-content/uploads/2023/04/vision-and-mission.pdf">https://umathecollege.org/wp-content/uploads/2023/04/vision-and-mission.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is committed to a comprehensive approach to participative management and decentralization, ensuring that information and decision-making processes are efficiently distributed among all key stakeholders. The Governing Body and the Local Management Committee provide valuable input, which is then put into action under the guidance of the Principal. Department Heads oversee the smooth operation of their respective areas, while dedicated committees and cells, led by teachers and members, support the college's proper functioning.

Regular meetings, overseen by the Principal, serve as forums to

strategize, evaluate, and enact policy decisions, with input sought from student representatives and non-teaching staff. Major staff and student-related concerns are deliberated within the Local Management Committee meetings, with the Principal taking charge of executing resolutions. Academic matters are discussed at general staff meetings or with department heads, fostering transparency and inclusivity.

For quality enhancement, IQAC meetings play a pivotal role in decision-making. All faculty members are encouraged to share their perspectives, recognizing their integral role in shaping decisions related to quality, academics, teaching-learning processes, and development initiatives. The institution promptly implements these decisions, subjecting them to periodic reviews to ensure their effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution devises a strategic / perspective plan with the aim of improving the overall functioning of the institution. All plans are chalked out keeping in mind the current and future needs of the college, its students and society at large. Perspective plans are not only devised but are effectively deployed. The management, the principal of the college, IQAC, heads of departments, and the committee in-charge see to it from time to time whether the plans are effectively deployed or not. All curricular, co-curricular and extra-curricular activities are planned in such a way that they properly, effectively and fully realize the perspective plan and its outcomes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution operates with a well-structured framework of bodies and committees across all levels and departments to ensure efficient functioning. Complying with UGC, the Director of Higher Education Maharashtra, and RTM Nagpur University Nagpur regulations, the Governing Body and College Development Council have been established. The administration's core comprises the society's secretary and the college's principal, who oversee day-to-day operations.

Collaboratively, the Principal, IQAC coordinator, department heads, librarian, office superintendent, and committee convenors coordinate the college's activities. Committees, led by teacher convenors, handle specific functions. A research committee/cell fosters a research-oriented environment. The Library Advisory Committee guides library policies and services. Various committees cater to societal needs, such as the cultural committee, career counseling, and placement committee, examination committee, routine committee, calendar committee, medical committee, and student freship committee. Lastly, the documentation committee compiles information from different departments.

The institution adheres to UGC, government, and university guidelines for service rules, staff recruitment, and promotion policies, ensuring compliance with evolving regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The college undertakes various welfare activities for both the teaching as well as non-teaching staff. All the statutory leaves are granted to the faculty members and "on duty leaves" are given to the teaching staff for attending orientation programmes and refresher courses. the college encourages the faculty members. To attend seminars and conferences at various levels. the college often found the registration fees for the faculties who present papers in seminars and conferences. The college supports the Endeavour of the teaching faculties for applying for major and minor research projects. at the time of superannuation, the financial matter of the teaching, as well as non-teaching staff,are settled by the college in a prompt manner. The grievance redressal mechanism is there for all staff.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>	
<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>	

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Redressal and suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Online feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institutions conduct financial audit once in a year. A seasoned and qualified auditor has been appointed for the Same. The audit report 2021- 2022 is uploaded below.

File Description	Documents
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/6.4.1_1682507411_10438.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106319/6.4.1_1682507411_10438.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government and the UGC, fine and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages. A budget is prepared in the month of February for the following financial year and every possible effort is made to adhere to the budget ALL purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by the principal and the governing body. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements

including recruitment of staff as and when required, infrastructural upgradation and maintenance enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To extend the benefits of education to the socially, economically and educationally weaker strata of society is the primary aim of the institution. The founding members started the institution to fulfill this noble aim. since its inception, the institution has been religiously trying to fulfill this objective. the vision of the institution is to impart, promote and spread holistic education to its students and to make them self-reliant and responsible members of the country and society. With this aim and vision before us, the IQAC always tries to plan and implement programmes and activities that help the institution achieve these aims and objectives. all the curricular, co-curricular and extracurricular activities are planned and deployed to achieve the same. During the academic session 2021-2022 the focus of IQAC was provide students with the needed study material, conduct online webinars for students, providing all the necessary help and information to the students using tech tools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Regular meetings of the IQAC with the principal and the convenors of various committees are held to ensure the stocktaking and earmarking of the scope of improvement in all possible spheres of the institution. Feedback obtained from different stakeholders helps in

the proper identification of the target area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute promotes gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Events relating to gender equity promotion are carried out throughout the year in the campus. Safety & Security: CCTV cameras have been fixed at the prominent places like classrooms, staffrooms and campus corridors. Statutory committees like Anti-Sexual harassment committee, Women Cell, Grievance Redressal committee, Confidential Corner etcetera comprising of female faculty members are constituted as per the UGC/University

guidelines and are working effectively. Anti-ragging committee is also formed to address the issues of ragging. We haven't found any case of ragging so far. Suggestion/complaint boxes are made available at defined locations for the students to drop in their written complaint.

**Counseling:** The institution has a well-defined student counseling system. All the teachers formally and informally counsel and guide students. The Cell titled "Confidential Corner" is also formed especially for girls to address the issues of the girls and to provide them counseling and mental support.

**Common room:** Common rooms for girls are also provided in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste includes paper, cardboard, plastics,

scrap materials are separated from others. Organic wastes like the leftover food, peels, scrapings from fruits, etc are also collected in bins separately. They are handed over to the Waste Management Company. For E-waste Management, the College segregates old computers, batteries and wires and disposes them at regular intervals. The electronic devices have varying proportions of glass and metals Hence the disposal helps in consequent recycling of separated streams of aluminum, copper and circuit boards As these are handed over to Vital Waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used for the production of new electronics However, no hazardous chemical waste is generated in the College Campus. All these ensure that the College takes care of the waste generated regularly by reducing the waste and making an effort for its re-use and re-cycle. The laboratory wastes are also disposed of taking proper measures. The biodegradable waste products are collected and disposed of to the municipality collection, whereas, the chemicals are diluted with water with proper care before disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

<p><b>1.Restricted entry of automobiles</b>  <b>2.Use of Bicycles/ Battery powered vehicles</b>  <b>3.Pedestrian Friendly pathways</b>  <b>4.Ban on use of Plastic</b>  <b>5.landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute aims at providing affordable and quality education to all strata of the society in line with its Vision, Mission and Objectives. It also provides an all-inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day are also celebrated every year with full vigor and enthusiasm. Students organize a Teachers' Day program every year at the College to felicitate the teachers and also to show their gratitude towards a great teacher and a legend Dr. Sarvepalli Radhakrishnan. Our institution has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The institution celebrates the cultural Programmes, regional festivals, Bhasha Gaurav Din, Bhasha Pandharwada, Constitution Day, Wacha Prerna Din, Swachhata Pandharwada, Sadbhawana Pandharwada, Birth and Death Anniversaries of the great National leaders, Blood Donation Camp, NSS Camp etc. to teach tolerance and harmony to the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees of the institution to the constitutional obligations about the values,



rights, duties and responsibilities of citizens which enables them to become responsible citizens who are well aware of their Fundamental Duties and Rights. The institution celebrates Independence Day and Republic day every year to highlight the struggle for freedom and the importance of the Indian constitution. Similarly, constitution day is also celebrated on 26th Nov every year by reading out the Preamble as stated in the Constitution of India in order to highlight the constitutional spirit of liberty, equality, justice and fraternity. Observance of Vigilance Awareness Week is carried out every year during the last week of October to encourage all stakeholders to collectively participate in the prevention and the fight against corruption and to raise public awareness. The institution organizes Blood Donation Camps to make the students understand the importance of saving lives. International Women's day is celebrated to mark and appreciate the achievements of women. World Environment Day is also celebrated to address environmental concerns. Swachh Bharat Abhiyan is conducted to promote the importance of cleanliness. The vision and mission of the institution are displayed in order to encourage the stakeholders to become good and responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organizes all national, international and regional days, events and festivals of importance. Independence day, republic day, teachers day, earth day, women's day, library day, environment day, aids awareness day, Ambedkar Jayanti, jyotiba Phule and Savitri bai Phule Jayanti, to name a few are organized every year. Eminent speakers are invited to bring home to the students the importance and significance of that particular day, events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**\*\*Best Practice 1: Empowering Underprivileged Students\*\***

**\*\*Goal:\*\*** To support economically disadvantaged students in pursuing higher education, our institution initiated the Student Welfare Scheme. Understanding that financial constraints often lead to dropouts and poor academic performance, we established a monthly contribution of 100 rupees per member towards the Student Welfare Fund. A dedicated committee manages the fund, ensuring transparency.

Faculty members actively engage students to raise awareness, and formal notices invite applications. Rigorous selection ensures deserving beneficiaries receive aid, fostering improved academic performance and reduced dropouts. Challenges include addressing students' reluctance due to shame, requiring proactive identification and encouragement.

**\*\*Best Practice 2: Leveraging ICT for Excellence\*\***

**\*\*Goal:\*\*** Our institution promotes academic and administrative efficiency through ICT integration. Digital classrooms equipped with cutting-edge tools enhance teaching, and free Wi-Fi, automated administrative processes, and partial library automation provide seamless learning experiences. Two additional best practices include student-led flag hoisting, motivating academic excellence, and evening study access, offering students a conducive learning environment. These practices collectively uphold our commitment to academic excellence, inclusivity, and technological advancement.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has always strived to provide all inclusive educational environment to students and endeavors to transform them into professional gems. It has clear Vision to impart quality and value based education to socially, economically and educationally backward sections of the society. The preference is always given to such students at the time of admission. The institution helps students to obtain skill-based education to meet the prerequisites for global standards. The priority has also been given to girls' safety. CCTV cameras have been fixed at the prominent places like classrooms, staffrooms and campus corridors. The institution provides safe and protective environment to girl students so that they feel secured and safe on the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Faculty development program teaching staff Skill development program for student Organization of e-seminars, e-conferences, workshops and emphasis given on research activities. Creation of easy study Material on the syllabus prescribed by RTMNU University, Preparation of Question Bank and Test. Preparation of Self Study Report of the 3rd Cycle of NAAC